

**STAFF AWARD REPORT****Page 1 of 2**

To:	John Livey, Chief Administrative Officer
Re:	081-S-06 Phase I Civic Centre Building Automation Controller Upgrade
Date:	May 4, 2006
Prepared by:	Brian Millar, Civic Centre Coordinator Alex Moore, Senior Buyer

**RECOMMENDATION**

Recommended Supplier	Johnson Controls (Preferred Supplier)	
Original Budget and Account #	\$ 580,800.00	056-6150-6156 Civic Centre Annual Program
Current Budget Available	\$ 201,896.54	
Less cost of award	\$ 92,649.00	Inclusive of PST , exclusive of GST
Budget Remaining after this award	\$ 109,247.54	The balance will be applied to other Civic Centre improvement projects

**Staff recommendation:**

THAT the tendering process for the contract award for "Phase I Civic Centre Building Automation Controller Upgrade" be waived in accordance with Purchasing By-Law 2004-341, Part II, Section 7 (1) which states "When any of the following conditions apply, the Treasurer and the Manager of Purchasing may, in consultation with the appropriate Director, negotiate a contract for the supply of goods and services without a competitive process, which shall be submitted to the Chief Administrative Officer for approval...[when]...(c) the extension of an existing contract would prove more cost-effective or beneficial to the Town.

**PURPOSE**

The purpose of this report is to obtain approval to award "Phase I Civic Centre Building Automation Controller Upgrade" to Johnson Controls.

**BACKGROUND**

Johnson Controls is the current HVAC system and building automation control service provider to the Civic Centre for the past 15 years, and most recently the Markham Theatre (5 Years).

As technology advances, replacement parts for older equipment are more difficult to attain which can cause delays in efficient system operation.

The proposed upgrades on this award will modernize the control system with a NAE controller and associated system controls.

The integration of Information Technology and Internet standards into the NAE platform as well as the use of open protocols for field networks is also beneficial as it will allow system access from our desk top LAN system.

Benefits of sourcing the project with Johnson Controls is the Town will having no interruption to site operation and tenant comfort while providing the ability to operate a new technology with existing system.

Maintaining operational continuity during pre and post upgrade scenarios is highly critical and this cannot be achieved by using other product and/or service providers.

The ability to operate the newest upgraded product line simultaneously with the older Johnston Controls DSC product line reduces the risk of having a non-compatible product installed by another service provider.

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Installation of a non-compatible system could generate the necessity of a complete control system change and could result in increased costs for parts and labour.

**DISCUSSION:**

Staff negotiated with Johnson Controls with the following result:

Discount of 50% on all parts.

15% discount on labour.

2-year parts and labour warranty.

Maintain 2003 discounted pricing for an additional 6 months.

Johnson Controls has provided satisfactory service to the Town since 1990 and Asset Management staff is confident that they will continue to do so.

**ENVIRONMENTAL CONSIDERATIONS:**

After the existing BAS System is upgraded it will provide the technicians with additional control point strategies. This has the opportunity for upgraded lighting control and further reductions in hydro consumption.



## STAFF AWARD REPORT

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To:	John Livey, Chief Administrative Officer
Re:	046-T-06 Supply and Delivery of Fitness Equipment, Centennial Community Centre
Date:	April 26, 2006
Prepared by:	Glen Taylor, Manager of Community Centre Operations Ivy Ho, Purchasing Supervisor

### RECOMMENDATION

<b>Recommended Suppliers</b>	\$140,474.36 - Advantage Fitness (Preferred Supplier for Items 1 to 15) \$ 17,228.16 – Kinetic Solutions (Preferred Supplier for Items 17 to 20) \$ 39,695.40 - VO2 Fitness Inc. (Preferred Supplier for Items 16, 21 to 27 @ \$44,987.40 less trade-in \$5,292.00 = \$39,695.40) \$197,397.92 (Inclusive of PST and exclusive of GST)			
<b>Account #</b>	<b>Original Budget</b>	<b>Current Budget Available (Unspent)</b>	<b>Less Cost of this Award</b>	<b>Budget Remaining after this award</b>
70 6150 7165 005 Fitness Equipment Replacement	\$ 71,600.00	\$ 71,600.00	\$ 17,228.16 – Kinetic Solutions \$ 39,695.40 - VO2 Fitness Inc. \$ 14,676.44 – Advantage Fitness \$ 71,600.00 Total	\$0.00
70 5350 6344 005 CCC FF & E	\$135,183.00	\$135,183.00	\$125,797.92 Advantage Fitness	\$9,385.08
<b>TOTAL</b>	<b>\$206,783.00</b>	<b>\$206,783.00</b>	<b>\$197,397.92</b>	<b>\$9,385.08 (Will be applied to other fitness equipment as required)</b>

### PURPOSE

The purpose of this report is to obtain approval for the award of the tender to the bidders as listed in the Recommendation Table.

### BACKGROUND

This tender is for the supply and delivery of various fitness equipment for Centennial Community Centre Expansion anticipated to be completed in June 2006. It also included the trade-in of 19 pieces of existing equipment.

### BID INFORMATION

Advertised	Electronic Tendering Network (ETN)
Bids closed on	April 5, 2006
Number picking up bid documents	8
Number responding to bid	4 (One of the 4 companies) was disqualified for failing to comply with the tender requirements

In order to standardize the fitness equipment in the Town, brand names were specified and no equivalents were accepted. Some of these equipment are only available through authorized distributors and in some cases, there is only one in the GTA. Not one company is capable of providing all the designated equipment as specified in the tender. This accounts for the major reason for receiving only 4 bids out of 8 companies that have received bid documents. The other bid received from one of the multiple authorized distributors was disqualified for failing to comply with tender requirements.

### DETAILED PRICING INFORMATION

	<b>Advantage Fitness</b>	<b>Kinetic Solutions</b>	<b>VO2 Fitness Inc.</b>
Items 1 to 15	\$140,474.36	No Bid	No Bid
Items 17 to 20	No Bid	\$ 17,228.16	No Bid
Items 16, 21, to 27	No Bid	No Bid	\$ 39,695.40

Prices are inclusive of PST and exclusive of GST

**STAFF AWARD REPORT**

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To:	Jim Sales, Commissioner of Fire and Community Services
Re:	027-Q-06 Servicing, Supply and Delivery of Parts to Town Owned Pools
Date:	May 12, 2006
Prepared by:	Glen Taylor, Facility Manager Ivy Ho, Purchasing Supervisor

**RECOMMENDATION**

Recommended Supplier	B & S Pool Services			
Account #	Original Budget	Current Budget Available (Unspent)	Less Cost of this Award	Budget Remaining after this award
503 912 5414 Mkm Village, Facility Maint.	\$ 5,522.00	\$ 5,522.00	\$ 1,000.00	\$ 4,522.00
501 941 5314 Thornhill Fitness Facility Maint.	\$ 7,700.00	\$ 1,990.56	\$ 1,000.00	\$ 990.56
504 911 5414 Angus Pool Facility Maint.	\$ 13,880.00	\$ 8,026.47	\$ 6,000.00	\$ 2,026.47
500 199 5414 Thornhill Facility Maint.	\$ 13,860.00	\$ 12,966.02	\$ 5,000.00	\$ 7,966.02
500 299 5414 Milliken Mills Facility Maint.	\$ 63,663.00	\$ 44,567.35	\$ 5,000.00	\$ 39,567.35
502 911 4211 Milliken Pool Chemicals	\$ 35,896.00	\$ 29,786.70	\$ 2,000.00	\$ 27,786.70
502 911 5414 Milliken Facility Maint.	\$ 23,133.00	\$ 16,922.60	\$ 2,000.00	\$ 14,922.60
503 913 5414 Rouge River Facility Maint.	\$ 6,408.00	\$ 6,123.00	\$ 1,000.00	\$ 5,123.00
500 399 5414 General Facility Maint.	\$ 61,997.00	\$ 41,242.10	\$ 7,000.00	\$ 34,242.10
TOTAL	\$232,059.00	\$167,146.80	\$ 30,000.00 Estimated Total for Year 1, May 1, 2006 to April 30, 2007	\$137,146.80

Remaining balance will be applied to other facility maintenance as required.

**PURPOSE**

The purpose of this report is to obtain approval to award Quotation 027-Q-06 Servicing, Supply and Delivery of Parts to Town Owned Pools to B & S Pool Services for a term of 3 years.

**BACKGROUND:**

The current 3 year contract with B & S Pool Services expired on April 30, 2006.

**BID INFORMATION**

Advertised	N/A
Bids closed on	April 14, 2006
Number notified of the bid by fax	5
Number picking up bid documents	3
Number responding to bid	1

**DETAILED PRICING INFORMATION**

	Price/Hour Exclusive of GST	Bid Price from May 1, 05 to April 03, 09	Previous Price from April 1, 04 to April 30, 06
1	PRICE PER HOUR <u>DURING</u> OPERATING HOURS, Monday to Friday State your Operating Hours 8 a.m. to 5 p.m.	\$ 52.00	\$48.00
2.	PRICE PER HOUR <u>AFTER</u> OPERATING HOURS, Monday to Friday, 5 p.m. to 12 p.m. Weekends and statutory holidays, 8 a.m. to 8 p.m.	\$78.00	\$72.00
3	Percentage mark up on parts from the Contractor's Cost	30%	30%

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To:	John Livey, Chief Administrative Officer
Re:	075-T-06 Supply and Delivery of Server Hardware and Midrange Enterprise Disk Array
Date:	May 12, 2006
Prepared by:	Sugun Rao, Manager of Technology Ivy Ho, Purchasing Supervisor

**RECOMMENDATION**

<b>Recommended Supplier</b>	Compugen Inc. (lowest priced bidder)			
<b>Account #</b>	<b>Original Budget</b>	<b>Current Budget Available (Unspent)</b>	<b>Less Cost of this Award (inclusive of PST, exclusive of GST)</b>	<b>Budget Remaining after this award</b>
049 6150 6738 005 2005 ITS Core Base Architecture	\$2,290,189.00	\$838,578.65	\$52,398.16	\$786,180.49
049 5350 6291 005 2004 ITS Capital Infrastructure	\$912,780.00	\$237,085.04	\$237,085.04	\$0.00
	\$3,202,969.00	\$1,075,663.69	\$289,483.20	\$786,180.49 The remaining balance will be applied to other ITS Projects

**PURPOSE**

The purpose of this report is to obtain approval to award the contract to the lowest priced bidder, Compugen Inc.

**BACKGROUND**

As part of partnership with the Town, IBM proposed an offer on October 17, 2005 to provide best pricing to the Town on Server Hardware products. Staff reviewed the offer but was not able to determine if it was best value as compared to other vendors for similar Server hardware configurations. Staff concluded that a tendering process would be required to ensure the best value for the Town. As a result on January 23, 2006 a report entitled "IBM Offer for Discounted Information Technology Products" was received by the General Committee and Staff was authorized to proceed with the tendering process for purchases to meet 2006 server hardware requirements.

Accordingly, tender was issued to solicit pricing from qualified vendors for the Supply and Delivery of 17 Rack-optimized Servers in two categories and a Mid-range Enterprise Disk Array.

The two categories of Rack-optimized servers, consisting of 11 Mid-range Servers (Application Servers) and 6 High-end Servers (for Database and Messaging systems), will replace the current server hardware (identified for 2006 replacement) that has reached the end of its product life-cycle.

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The 6 High-end servers will be configured with limited Hard Disk capacity, sufficient to install the Operating system and software application. The actual data will be stored on the Mid-range Disk array.

The proposed hardware solution offered is of enterprise class and the pricing includes warranty, maintenance and technical support for a period of five years.

**BID INFORMATION**

Advertised	Electronic Tendering Network
Bids closed on	May 5, 2006
Number picking up bid documents	15
Number responding to bid	8

**DETAILED PRICING INFORMATION**

<b>Companies</b>	<b>Product</b>	<b>Price inclusive of PST, exclusive of GST</b>
<b>Compugen Inc</b>	<b>(Distributor, Quoted IBM Product)</b>	<b>\$ 289,483.20</b>
Xwave	(Distributor, Quoted IBM Product)	\$ 308,751.67
Nexinnovations Inc.	(Distributor, Quoted IBM Product)	\$ 315,049.18
Albert White	(Distributor, Quoted IBM Product)	\$ 316,539.36
CCSI	(Distributor, Quoted IBM Product)	\$ 319,948.50
KTI Kanatek	(Distributor, Quoted HP Product)	\$ 380,459.27
Strategic Concepts	(Distributor, Quoted HP Product)	\$ 401,479.25
Acarodix	(Distributor, Quoted HP Product)	\$ 412,143.84

Note: Prices are guaranteed until December 31, 2006

**STAFF AWARD REPORT**

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To:	John Livey, Chief Administrative Officer
Re:	111-Q-05 Third Party Disability Management Services
Date:	March 28, 2006
Prepared by:	Kathy McCarty, Manager of Program and Policy, HR Shayne Mintz and Bill Snowball, Deputy Fire Chiefs Ivy Ho, Purchasing Supervisor

**RECOMMENDATION**

Recommended Supplier	Carelogix (lowest priced and highest ranked proponent)	
Original Budget and Account #	\$26,000	200 998 7899
Current Budget Available (unspent)	\$26,000	200 998 7899
	\$ 1,350	200 998 5630 (Management Consulting)
Less Cost of this Award for 2006	\$27,350	2006
	\$14,880	2007
	\$14,880	2008
		Total Estimated Award, Exclusive of GST
Budget Remaining after this award for 2006	\$ 0	

**PURPOSE**

The purpose of this report is to obtain approval to award this contract to the lowest priced and highest ranked proponent for a term of 3 years with an option to renew for an additional two years at the sole discretion of the Town.

**BACKGROUND**

The Town and the Markham Professional Firefighters Association, in their negotiations for a renewal collective agreement, agreed to work together to hire a third-party professional to assist in the management of disability claims.

**BID INFORMATION**

Advertised	Electronic Tendering Network and Ontario Public Buyer Association web sites
Bids closed on	November 18, 2005
Number picking up bid documents	21
Number of companies responding to bid	11

One company was disqualified for non-compliance with the RFP requirements.

**PROPOSAL EVALUATION**

The Evaluation Team (Team) for this RFP was comprised of two members from the Firefighter's Union, two Deputy Fire Chiefs, two staff from Human Resources Department with one Purchasing staff acting as the facilitator.

The proposals were evaluated in two stages. In Stage 1, the 10 proposals were evaluated based on pre-established evaluation criteria as listed in the RFP. These pre-established "quality" criteria included: Experience (20%) including philosophy, firm credentials, references, track record, technology, familiarity with municipal occupations including firefighters; Qualifications (20%); Project Delivery (30%) including: specific service deliverables, confidentiality, communication/education strategy; and documentation. The five highest ranked proponents, Carelogix, FGI, Organizational Health, Organizational Solutions and VPI were shortlisted for Stage 2 evaluation. Stage 2 evaluation included a short presentation to the Team followed by an interview.

The purpose of the interview was to provide the Evaluation Team an opportunity to obtain clarifications from the vendors in order to verify the original scores assigned in Stage 1. Based on the vendors' responses in the interview, some scores from Stage 1 were adjusted accordingly. The scores from Stage 2 determined the final ranking of the five shortlisted companies.

The evaluation of the price was calculated based on a standard formula where the lowest proposed price (numerator) is divided by the proposed price (denominator) and then multiplied by the assigned weight of 30%. The proposed prices are listed in Table A.

It should be noted that after the initial review of the submissions in Stage 1, it was determined that further pricing clarification was required. A Post Bid Addendum was issued to the 10 proponents which closed on February 3, 2006. The submission results indicated that the prices from Cowan Wright and Manulife could not be evaluated due to insufficient information and non-compliance. As a result, the 8 remaining proposals were evaluated.

The price in Table A includes the cost for the initial program implementation/communication materials, 36 two hour information sessions and the annual administrative fee. The price does not include various service fees on an as needed basis such as physical demands assessment, dispute resolution service, ergonomics assessment, rehabilitation and vocational evaluation, chronic pain management, psychological/stress management assessment, financial./health, fitness and other counseling service etc. Prices are exclusive of GST.

**Table A**

<b>Consultants</b>	<b>Proposed Price</b>
Carelogix	\$27,350.00
Organizational Health	\$33,000.00
VPI	\$38,260.00
Organizational Solutions	\$40,000.00
FGI	\$42,314.00
Morneau Sobeco	\$51,330.00
CGI	\$51,720.00
Workable	\$384,895.00

After tabulating the scores from the Stage 1 and 2 evaluation, it was concluded that Carelogix was the highest ranked proponent and was therefore recommended for award. All team members concurred with awarding the contract to Carelogix, the lowest priced and highest ranked proponent.



**STAFF AWARD REPORT**

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To:	John Livey, Chief Administrative Officer
Re:	167-T-05 Looping/Disconnection of Dead End Watermain
Date:	April 27, 2006
Prepared by:	Thomas Yeung, Project Manager Ivy Ho, Purchasing Supervisor

**RECOMMENDATION**

<b>Recommended Suppliers</b>	Finch Paving (1993) Inc. (lowest priced bidder)			
<b>Account #</b>	<b>Original Budget</b>	<b>Current Budget Available (Unspent)</b>	<b>Less Cost of this Award</b>	<b>Budget Remaining after this award</b>
053 6150 5149 005 System Upgrades – Hydrants/Curb	\$ 365,000.00	\$188,383.63	\$188,383.63	\$ 0.00
053 6150 6014 005 Water Systems Upgrade	\$ 908,100.00	\$343,743.71	\$ 15,091.37	\$328,652.34
Total	\$1,273,100.00	\$532,127.34	\$203,475.00 (exclusive of GST and inclusive of \$20,000 contingency, the use of which will be covered under the Expenditure Control Policy)	\$328,652.34 Remaining balance to be applied to other Waterworks projects

**PURPOSE**

The purpose of this report is to obtain approval to award tender # 167-T-05 Looping/Disconnection of Dead End Watermain to the lowest priced bidder.

**BACKGROUND**

The project is part of Waterworks Department's on-going Watermain Improvement Program. The project will involve the disconnection of the dead end watermain and the installation of the new watermain in various locations. The construction of this project will provide the required looping for the watermain distribution system. As a result, the overall watermain distribution efficiency and the water quality in the area will be optimized and improved.

The locations for the disconnection of the dead end watermain are indicated below:

1. Tuclor Lane – Between Billy Joel Crescent and Squire Baker's Lane
2. Cosgrove Road – At the intersection of Senator Reesor's Drive and Cosgrove Road
3. Merchant Road – At the intersection of Krieghoff Avenue and Merchant Road
4. Normandale Road – Between 16<sup>th</sup> Avenue and Delhi Crescent

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The locations for the installation of the new watermain are indicated below:

1. Greentree Road – From existing Greentree Road watermain stub to Sciberras Road watermain
2. Pennock Crescent – From existing watermain stub to adjacent section of Pennock Crescent watermain
3. Sir Kay Drive – From existing Sir Kay Drive watermain stub to Sir Pellias Terr watermain.
4. Main Street Markham – From existing Wilson Street watermain to the Region's PD 5 watermain

**BID INFORMATION**

Advertised	Electronic Tendering Network
Bids closed on	April 19, 2006
Number picking up bid documents	8
Number responding to bid	4

**DETAILED PRICING INFORMATION**

Company	Prices
<b>Finch Paving (1993) Inc.</b>	<b>\$183,475.00</b>
FDM Contracting Co. Ltd.	\$199,515.00
Safire Infrastructure Inc.	\$294,000.00
Aloia Bros.	\$483,862.00

Note: Prices are exclusive of GST and the \$20,000 contingency

**STAFF AWARD REPORT****Page 1 of 1**

To:	Jim Sales, Commissioner, Community and Fire Service
Re:	044-Q-06 Supply and Installation of Unionville Library Canvas Replacement
Date:	April 26, 2006
Prepared by:	Gil Verbeek, Maintenance Coordinator Alex Moore, Senior Buyer

**RECOMMENDATION**

Recommended Supplier	Architectural Products (Lowest priced bidder)	
Original Budget and Account #	\$ 75,000.00	076-6150-6598-005 Canvas Ceiling Unionville
	\$ 11,700.00	076-5399-6100-005 UCC Ceiling Replc Study
Current Budget Available (unspent)	\$ 85,180.00	
Less Cost of this Award	\$ 75,445.00	Exclusive of GST
Budget Remaining after this award	\$ 9,735.00	The remaining funds will be returned to the original funding source

**PURPOSE**

The purpose of this report is to obtain approval to award quotation 044-Q-06 "Supply and Installation of Unionville Library Canvas Replacement".

**BACKGROUND**

The quotation is for the replacement of fabric canvas which surrounds sixteen skylights at the Unionville Library. The work includes the removal of existing fabric, manufacture and installation of new fabric together with all necessary incidentals required to complete the work.

**BID INFORMATION**

Advertised, place and date	Electronic Tendering Network
Bids closed on	March 22 <sup>nd</sup> , 2006
Number picking up bid documents	6
Number responding to bid	2

**DETAILED PRICING INFORMATION**

<b>Company</b>	<b>Total</b>
Architectural Products	<b>\$ 75,445.00</b>
Sopers	\$ 109,526.00

Note: Total price is exclusive of GST

**STAFF AWARD REPORT****Page 1 of 1**

To:	John Livey, Chief Administrative Officer
Re:	057-T-06 Supply and Delivery of 3.5YD Wheel Loader
Date:	April 27, 2006
Prepared by:	Laurie Canning, Manager, Fleet and Supplies Amit Sobti, Senior Buyer

**RECOMMENDATION**

Recommended Supplier	Strongco Equipment – Case 721D (second lowest bidder)	
Original Budget and Account #	\$ 200,000.00	057 6150 6731 005 Corp Fleet Replacement Program
Current Budget Available (unspent)	\$ 200,000.00	
Less Cost of this Award	\$ 164,972.00	Exclusive of \$ 50,600.00 - Trade-in price
Budget Remaining after this Award	\$ 35,028.00	Remaining budget to be used for other Fleet purchases

\* Prices are inclusive of PST and exclusive of GST

\* \$50,600, Trade-in amount to be deposited into Proceeds Sales of other FA (890 890 9305)

**PURPOSE**

The purpose of this report is to obtain approval for the award of Tender 057-T-06 to the second lowest priced bidder - Strongco Equipment – Case 721D for the supply and delivery of a 3.5YD Wheel Loader.

**BACKGROUND**

This unit replaces unit # 1421 as identified in the 2005 Corporate Fleet Replacement program. The Tender included a trade-in for a 1999 Case model 621C 3 yard general purpose bucket.

**BID INFORMATION**

Advertised	Electronic Tendering Network (ETN)
Bids closed on	April 12, 2006
Number picking up bid documents	7
Number responding to bid	7

**DETAILED PRICING INFORMATION**

Bidder	Bid Amount	Trade-In	Price
WestMetro Equipment Sales	\$148,389.20	\$35,000.00	\$113,389.20
<b>Strongco Equipment - Case 721D</b>	<b>\$164,972.00</b>	<b>\$50,600.00</b>	<b>\$114,372.00</b>
Wajax Industries	\$166,631.08	\$43,000.00	\$123,631.08
StrongCo Volvo (L90E)	\$173,488.88	\$50,600.00	\$122,888.88
B.E Larkin	\$173,590.40	\$56,000.00	\$117,590.40
Ontrac	\$177,993.92	\$38,000.00	\$139,993.92
Toromont Cat	\$182,020.00	\$40,000.00	\$142,020.00

\* Prices are inclusive of PST.

**DISCUSSION**

The Lowest bidder for this Tender, WestMetro Equipment, did not meet the required specifications in the following areas:

- Engine is not compatible with the use of bio-diesel fuel blends as specified in this tender.
- Wheel Base: shorter than specified affecting unit stability.
- Tires: identified on low bid unit are Bridgestone VMT radial. Tender specified Michelin XTLA radial tire based on superior performance and durability on unit 1421.
- Warranty: low bidder offers 1 year & 1500 hours. Case offers 1 year & unlimited hours along with a 2 year 2000 hours engine warranty.

