



Request Received:

Event Code: 2007- 079

## SPECIAL EVENT ROAD USE NOTIFICATION

**Event Name: Olden Days & Antique Cars**

**Overview:** The merchants of Markham Main Street are blocking off the street, just for you. They're inviting you to come help them celebrate Olden Days & Antique Cars. There'll be antique and 'nostalgia' vehicles on display, along with antiques for sale, lots of entertainment, good food and many of the other fine things from life in the past.

**Date & Time:** Sunday, September 9, 2007 1000h – 1600h

**Location:** Main Street, Markham

**Admission:** Free

**Organization & Contact Information**

<b>Name:</b>	Phil Howes	<b>Eve Tel:</b>	N/A
<b>Title:</b>	Manager	<b>Cel Tel:</b>	N/A
<b>Organization:</b>	Markham Village BIA	<b>Fax:</b>	905-472-8530
<b>Address:</b>	132 Robinson Street	<b>Email:</b>	phil@markhamvillage.com
<b>City, Prov, PC:</b>	Markham, ON L3P 5H5	<b>Web:</b>	www.markhamvillage.com
<b>Day Tel:</b>	905-472-2462		

**Road Use Contact Information**

<b>Day Prior:</b>	Michelle <i>First Name</i>	Sukul-Chan <i>Last Name</i>	905-472-2462 <i>Telephone</i>
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<b>Day of:</b>	Michelle <i>First Name</i>	Sukul-Chan <i>Last Name</i>	905-472-2462 <i>Telephone</i>
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**Roads Involved**

Sunday, September 9, 2007 0800h – 1700h

- ☐ This event will utilize both sidewalks and roadways on the following roads:

- |  |                    |
|--|--------------------|
| A. Main Street Markham north from Highway 7 to South of Parkway Avenue | Arterial           |
| B. Access east from Main Street Markham is closed to                   |                    |
| a. Centre Street -   | Primary            |
| b. Robinson Street -   | Primary            |
| C. Access west from Main Street Markham is closed to                   |                    |
| a. Thompson Crt. -   | Local              |
| b. Dublin Street -   | Secondary Response |

**Special Events**

101 Town Centre Blvd., Markham, ON L3R 9W3  
Tel: 905-477-7000 ext. 3797 Fax: 905-475-4710  
Email: [specialevents@markham.ca](mailto:specialevents@markham.ca)



c. Robinson Street

Community & Fire Services Commission

Primary

### Traffic Control Map

Comments:

### Parking Control Plan:

*Please describe what preparations are in place to accommodate participants/guests parking:*

Public Parking Lots adjacent to the site

### Community Notification Plan:

*Please describe what methods are being utilized to inform the community of the upcoming road closures 14 days prior to event:*

Letter from the Markham Village BIA will go to local residents and businesses

Notification will also be posted on the Town of Markham website, Markham Village BIA Website and the Village Voice

### Request for Supplies:

*A limited number of pylons and safety vests are available from the Roads Maintenance Department located at 555 Miller Avenue in Markham. All pick-ups and returns are the responsibility of the borrower and a request form must be completed prior to receiving items:*

Pylons: No

Safety Vests: No

### Barricade Drop Points:

*The Town of Markham will deliver barricades that will consist of two orange coloured A-Frame Stands and a 2' X 6' board that measures approximately 10'-14' in length. These barricades weigh approximately 50lbs and are the responsibility of the applicant to assemble and disassemble unless otherwise noted.*

Location of barricade drop points:

- 4 @ Main & Parkway
- 4 @ Main & Highway 7
- 2 @ Main & Wilson
- 2 @ Main & Robinson St. west - east end of Plaza entrance
- 5 @ George - Joseph - Washington
- 2 @ Main & Centre Street
- 1 @ Robinson St-Bank Parking Lot
- 2 @ Main St-Old Town Hall Parking Lot
- 2 @ Main St and Dublin
- 1 @ Robinson & Hawkrigde with Road Closed Ahead Signage
- 1 @ Main St. & St. Andrew's Presbyterian Church Parking Lot Entrance (143 Main St.)
- 1 Markham Village Lanes lot entrance & Main St.

### Documentation:

Required

Received

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Hold Harmless Agreement	<input type="checkbox"/>	<input type="checkbox"/>
Liability Insurance	<input type="checkbox"/>	<input type="checkbox"/>
Insurance Certificate	<input type="checkbox"/>	<input type="checkbox"/>
Deposit	<input type="checkbox"/>	<input type="checkbox"/>

**Road Closure Fee:**

Amount: ☐ Paid ☐ Waived

Credited to Account Number: 700-998-9299

**Approval Levels:**

Road Use that is contained to Town of Markham roadways require:

- ☐ Council Approval  
Traffic is interrupted

**Conditions of Road Closure:**

- Emergency access for emergency vehicles must be maintained at all times. Failure to comply could result in suspension of the event.
- The road right of way must be clear of litter and debris within the 24 hours following the event. Failure to do so will result in Town Staff completing the task at a cost of \$150 per hour (3 hour minimum) with charges being the responsibility of the event.
- Comply with any and all other conditions imposed by the Town of Markham and its Departments.

One week prior to the event:

- Confirm arrangements for barricades and pylons with the Special Events Coordinator
- Payment of fees for goods and services provided by the Town of Markham must be received
- Appropriate approvals
- Provide notification to all affected residences, churches and businesses regarding the date, time and duration of the road(s) closure
- Post signs notifying the public of the road closure and potential traffic delays

**Cancellation of a Road Closure:**

If the road closure is cancelled for any reason, the applicant must immediately notify the following emergency services:

- |                                     |              |
|-------------------------------------|--------------|
| • Markham Fire & Emergency Services | 905-477-2011 |
| • EMS                               | 800-668-7821 |

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*Community & Fire Services Commission*

- |  |                        |
|--|------------------------|
| • York Regional Police                         | 905-881-1221 ext 7001  |
| • Town of Markham, Special Events Co-ordinator | 905-477-7000 ext. 3797 |

**Circulation:**

Town of Markham

- |   |                               |
|---|-------------------------------|
| • Commissioner, Fire & Community Services | • Mayor & Members of Council  |
| • Director, Leisure & Cultural Services   | • MFES Alarm Room Station 95  |
| • Director, Operations & Asset Management | • MFES Fire Chief             |
| • General Manager, Operations             | • Special Events Co-ordinator |
| • Markham Hydro                           | • Town Clerk                  |

York Region

- |                   |                        |
|-------------------|------------------------|
| • York Region     | • York Region Transit  |
| • York Region EMS | • York Regional Police |

Other

- |                         |                              |
|-------------------------|------------------------------|
| • 407 ETR               | • Ministry of Transportation |
| • Area Churches         | • Toronto Transit Commission |
| • BIA – Markham Village | • Go Transit                 |
| • BIA - Unionville      | • Ontario Provincial Police  |

**Comments:**

This is an annual closure.

**Please sign and return to the Special Event Coordinator at least 30 days prior to your event.**  
**Failure to do so may jeopardize our ability to commit to your event.**

*Client Signature:* \_\_\_\_\_ *Date:* \_\_\_\_\_

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