



Community & Fire Services Commission

Request Received: January 22, 2007

Event Code: 2007-027

## SPECIAL EVENT ROAD USE NOTIFICATION

**Event Name: Unionville Village Festival**

**Client: Owner**

**Overview:** A three day event celebrating the vibrancy, history and community spirit that is synonymous with Unionville. Beginning with a Festival Dance Friday night, continuing Saturday with a parade, all day music, family activities, crafts, contests, games and races, and gigantic fireworks display. Sunday hosts a Fun Run, Family treasure hunt, more music, contests, games and family fun!

For more information, contact the Unionville Village Festival Corporation: 416-208-0685 or visit the website at [www.unionvillefestival.com](http://www.unionvillefestival.com)

**Date & Time:** Friday, June 1, 2007  
Saturday, June 2, 2007

**Location:** Main Street Unionville

**Admission:** Open to the public

### Organization & Contact Information

<b>Name:</b>	Paula Roberts	<b>Eve Tel:</b>	
<b>Title:</b>		<b>Cel Tel:</b>	416-918-4100
<b>Organization:</b>	Unionville Village Festival	<b>Fax:</b>	905-477-0411
<b>Address:</b>	4261 – A14 Highway 7 – Suite 196	<b>Email:</b>	paula@robertsgroup.ca
<b>City, Prov, PC:</b>	Unionville, ON L3R 9W6	<b>Web:</b>	<a href="http://www.unionvillefestival.com">www.unionvillefestival.com</a>
<b>Day Tel:</b>	416-918-4100		

### Alternative Organization & Contact Information

<b>Name:</b>	Bob Ferguson	<b>Eve Tel:</b>	
<b>Title:</b>	Chairman	<b>Cel Tel:</b>	416-258-2486
<b>Organization:</b>	Unionville Village Festival	<b>Fax:</b>	905-477-3995
<b>Address:</b>	4261 – A14 Highway 7 – Suite 196	<b>Email:</b>	bobtan@rogers.com
<b>City, Prov, PC:</b>	Unionville, ON L3R 9W6	<b>Web:</b>	<a href="http://www.unionvillefestival.com">www.unionvillefestival.com</a>
<b>Day Tel:</b>	905-477-8857		

### Road Use Contact Information

<b>Day Prior:</b>	Paula	Roberts	416-918-4100
	<i>First Name</i>	<i>Last Name</i>	<i>Telephone</i>

Forwarded Through Co-ordinator of Special Events:

101 Town Centre Blvd., Markham, ON L3R 9W3  
Tel: 905-477-7000 ext. 3797 Fax: 905-475-4710  
Email: [specialevents@markham.ca](mailto:specialevents@markham.ca)



Day of: Paula  
First Name

Roberts  
Last Name

416-258-2486  
Telephone

## Roads Involved

### SATURDAY, JUNE 2, 2007

- Main Street, Unionville north from Highway 7 to north of Library Lane 0700h – 1200h
- Main Street, Unionville south from Highway 7 to Unionville Gate 0700h – 1100h
- Unionville Gate west from Kennedy Road to Main Street South (signage only) 0700h – 1100h
- Highway 7 east from Warden Avenue to west of Kennedy By-Pass 0930h – 1130h
- No access from Main Street Unionville east onto 0700h – 1200h
  - a. Unionville Gate
  - b. Unionville Gate Medical Centre Parking Lot
  - c. Rouge Avenue
  - d. Richard Maynard Cres
  - e. Library Lane
- No access from Main Street Unionville west onto 0700h – 1200h
  - a. South Drive
  - b. East Drive
  - c. Toogood Pond Park

Please Note: All traffic coming off residential streets onto Highway 7 should be directed to turn west and exit

### SATURDAY, JUNE 2, 2007

0700h – 1930h

This event will utilize both sidewalks and roadways on the following roads:

- Main Street Unionville north from Highway 7 to south of Library Lane
- Fred Varley Drive west from Main Street to east of Fonthill Boulevard
- Fred Varley Drive west of EJ Lennox Way east of plaza driveway -will have limited access for residents
- Carlton Road west of Wembley Avenue to west of Back Access Lane (Concession Road)
- No access from Main Street Unionville east onto
  - a. Eckardt Avenue
  - b. Maple Lane
  - c. Victoria Avenue
  - d. Carlton Road
- No access from Main Street Unionville west onto
  - a. Pavilion Street
  - b. Euclid
  - c. Station Lane
  - d. Fred Varley
  - e. Main Street Lane
  - f. Carlton Road

### SUNDAY, JUNE 3, 2007

0800h - 1800h

This event will utilize both sidewalks and roadways on the following roads:

- Main Street Unionville north from Concession Road to south of Carlton Road
- No access from Main Street Unionville east onto
  - a. Carlton Road
- No access from Main Street Unionville west onto
  - a. Fred Varley
  - b. Carlton Road

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Note: Event Code 2007- 027A – Sunday, Jun 3, 2007 Unionville Fun Run road use notification – on its own application form.

Regardless of the automatic crossing barriers the client must still pick up cones from 555 Miller Ave and place traffic cones on the north and south side of the tracks in keeping with the direction to notify pedestrians crossing the tracks of the potential tripping hazard. The cones should not be placed closer than 10 ft to the centre line of the tracks. The tracks will be live, YDHR will be running and the tracks must not be blocked - anytime is train time.

## **Traffic Control Map**

Town of Markham Roads Department to develop.

## **Parking Control Plan:**

*Please describe what preparations are in place to accommodate participants/guests parking:*

Municipal lots will be opened and all side streets will be utilized.

## **Community Notification Plan:**

*Please describe what methods are being utilized to inform the community of the upcoming road closures 14 days prior to event:*

Ads will be placed on the Town Page with a mobile sign being posted throughout the area prior to the event by both the client and the Town's Road Department.

## **Request for Supplies:**

*A limited number of safety vests are available from the Roads Maintenance Department located at 555 Miller Avenue in Markham. All pick-ups and returns are the responsibility of the borrower and a request form must be completed prior to receiving items:*

Safety Vests: Not Requested

## **Barricade Drop Points:**

*The Town of Markham will deliver barricades that will consist of two orange coloured A-Frame Stands and a 2' X 6' board that measures approximately 10'-14' in length. These barricades weigh approximately 50lbs and are the responsibility of the applicant to assemble and disassemble unless otherwise noted.*

Location of barricade drop points:

Unionville Gate at Kennedy Road (Road Closed Ahead Sign Only)  
Unionville Gate at Main Street Unionville South ( 8 barricades)  
Unionville Gate at the parking lot of Unionville Gate Medical Centre – first driveway north of Unionville  
Main Street Unionville South at Rouge Avenue  
Main Street Unionville South at East Drive  
Highway 7 north side & Main Street Unionville  
Highway 7 & Main Street Unionville (north west corner Auto Sound Design driveways)  
Highway 7 south side & Main Street Unionville (Road Closed Sign with six large barrels)  
Highway 7 & Warden  
Highway 7 & Kennedy Road  
Main Street Unionville & Rouge Avenue  
Main Street Unionville & Richard Maynard Crescent

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Main Street Unionville & Library Lane  
Main Street Unionville & South Drive  
Main Street Unionville & East Drive  
Main Street Unionville & Toogood Pond Park – Client to provide & post sign to read Parking Lot Closed At 1500h for Fireworks)  
Fred Varley Drive & Sciberras - Local Traffic Only  
Fred Varley Drive at Fonthill Boulevard – Road Close Ahead Sign  
Carlton Road at Wembley Avenue (4 Barricades)  
Carlton Road at Back Access Lane/Concession Road - 2 Barricades  
Main Street Unionville & Eckardt Avenue  
Main Street Unionville & Maple Lane  
Main Street Unionville & Victoria Avenue  
Main Street Unionville & Carlton Road  
Main Street Unionville & Pavilion Street  
Main Street Unionville & Euclid Street – 1 barricade plus a special event post with fencing & ties  
Main Street Unionville & Station Lane  
Main Street Unionville & Fred Varley  
Main Street Unionville & Main Street Lane  
Main Street Unionville & Carlton Road  
Main Street Unionville & Back Access Lane & Ramp Main Street Lane - 4 Barricades at bottom of ramp/driveway  
Main Street Unionville and Back Access Lane by the garbage bins behind the arms

Please note to place pylons or cones onto the railway tracks to avoid tripping

### Documentation:

Provided through the Town of Markham

### Road Closure Fee:

Amount: ☐ Paid ☐ Waived

Credited to Account Number: 700-998-9299

### Approval Levels:

Road Use that is contained to Town of Markham roadways requires:

- ☐ Council Approval - Traffic is interrupted
- ☐ York Region Transportation & Works Department
- ☐ Ministry of Transportation – Roadwork, Scheduling and Coordination Unit

### Conditions of Road Closure:

- Emergency access for emergency vehicles must be maintained at all times. Failure to comply could result in suspension of the event.

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- The road right of way must be clear of litter and debris within the 24 hours following the event. Failure to do so will result in Town Staff completing the task at a cost of \$150 per hour (3 hour minimum) with charges being the responsibility of the event.
- GO Transit has requested that all railway crossings be kept clear of booths or other fixed objects
- Comply with any and all other conditions imposed by the Town of Markham and its Departments.

One week prior to the event:

- Confirm arrangements for barricades, pylons and road signage with the Special Events Coordinator
- Appropriate approvals
- Provide notification to all affected residences, churches and businesses regarding the date, time and duration of the road(s) closure
- Post signs notifying the public of the road closure and potential traffic delays

### Cancellation of a Road Closure:

If the timing of the road closure is altered for any reason, the applicant must immediately notify the following emergency services:

- |  |                        |
|--|------------------------|
| • Markham Fire & Emergency Services            | 905-477-2011           |
| • EMS  | 800-668-7821           |
| • York Regional Police                         | 905-881-1221 ext 7001  |
| • Town of Markham, Special Events Co-ordinator | 905-477-7000 ext. 3797 |

### Circulation:

Town of Markham

- |   |                               |
|---|-------------------------------|
| • Commissioner, Fire & Community Services | • Mayor & Members of Council  |
| • Director, Leisure & Cultural Services   | • MFES Alarm Room Station 95  |
| • Director, Operations & Asset Management | • MFES Fire Chief             |
| • General Manager, Operations             | • Special Events Co-ordinator |
| • Markham Hydro                           | • Town Clerk                  |

York Region

- |                   |                        |
|-------------------|------------------------|
| • York Region     | • York Region Transit  |
| • York Region EMS | • York Regional Police |

Other

- |                         |                              |
|-------------------------|------------------------------|
| • 407 ETR               | • Ministry of Transportation |
| • Area Churches         | • Toronto Transit Commission |
| • BIA – Markham Village | • Go Transit                 |
| • BIA - Unionville      | • Ontario Provincial Police  |

### Comments:

**Please sign and return to the Special Event Coordinator at least 30 days prior to your event.  
Failure to do so may jeopardize our ability to commit to your event.**

Client Signature: \_\_\_\_\_

Date: \_\_\_\_\_

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