

Request Received: Feb 8/07 Event Code: 2007-022

SPECIAL EVENT ROAD USE NOT I FICATION

Event Name: Markham Village Music Festival

Owner: Client

Overview:

This year, the Markham Village Music Festival will be celebrating its 29th Anniversary! Six stages of

entertainment, more than 100 crafts, international food vendors and a Silent Auction will create a weekend that

will prove fun for the whole family!

Date & Time:

Friday, June 15, 2007

Saturday, June 16, 2007

1800h - 2200h 0900h - 1700h

Main Street, Markham

Admission:

Location:

Free

Primary - Organization & Contact Information

Name:

Phil Howes

Title:

Manager

Organization: Address:

Markham Village BIA 132 Robinson Street

City, Prov, PC: Markham, ON L3P 5H5

Day Tel:

905-472-2462

Eve Tel:

Cel Tel:

N/A 416-885-0028

Fax:

905-472-8530

Email:

phil@markhamvillage.com

Web:

www.markhamvillage.com

Organization & Contact Information

Name:

Judi McIntyre

Title:

Event Coordinator

Organization:

Markham Village Music Festival

Address:

132 Robinson Street

City, Prov, PC: Markham, ON L3P 5H5 Day Tel:

905-209-9911

Eve Tel:

905-471-4133

Cel Tel:

647-393-1347

Fax:

N/A

Email: Web:

info@markhamartscouncil.com www.markhamartscouncil.com

On Scene Emergency Contact

Name: Judi McIntyre

Contact Number:

416-518-3726

Road Use Contact Information

Day Prior:

Judi

McIntyre

416-518-3726

Day of:

Judi

McIntyre

416-518-3726

Special Events

101 Town Centre Blvd., Markham, ON L3R 9W3 Tel: 905-477-7000 ext. 3797Fax: 905-475-4710 Email: specialevents@markham.ca



Roads Involved

Friday, June 15, 2007

1600h - 2300h

Saturday, June 16, 2007

0700h - 1900h

☐ This event will utilize both sidewalks and roadways on the following roads:

A. Main Street Markham north from Highway 7 to South of Parkway Avenue

Pimary

B. Access east from Main Street Markham is closed to

C. Access east from Main Street Markham is closed to

a. Centre Street -

Primary

b. Robinson Street -

Primary

D. Access west from Main Street Markham is closed to a. Thompson Crt. -

Local

b. Dublin Street -

Secondary Response

Robinson Street

Primary

a. Wilson Street

Primary

E. Robinson Street West from Main Street Markham to Water Street

Primary

Traffic Control Map

Please indicate the following information on traffic control map:

- Streets Involved
- **Barricade Locations**
 - o Please Note:
 - Barricades on side streets are to manned at all times with volunteers (V) that are at least 18 years of age
 - Barricades on main streets require hired security personnel (SP) or York Regional Police (YRP) or York Regional Police Pay Duty Officers (PDO)
- Indicate parking opportunities for participants/quests and VIP's
- **Emergency Access Routes**
- **Detour Routes for Local Traffic**
- Signage indicating road closures, barricades & detours
- Number of parade marshals

Comments:

Parking Control Plan:

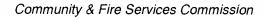
Please describe what preparations are in place to accommodate participants/guests parking:

Public Parking Lots adjacent to the site

Community Notification Plan:

Please describe what methods are being utilized to inform the community of the upcoming road closures 14 days prior to event:

Letter from the Markham Village BIA will go to local residents and businesses Notification will also be posted on the Town of Markham website, Markham Village BIA Website and the Village Voice





Request f	or Sup	plies:
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A limited number of pylons and safety vests are available from the Roads Maintenance Department located at 555 Miller Avenue in Markham. All pick-ups and returns are the responsibility of the borrower and a request form must be completed prior to receiving itesm:

Pylons:

No No

Safety Vests:

Barricade Drop Points:

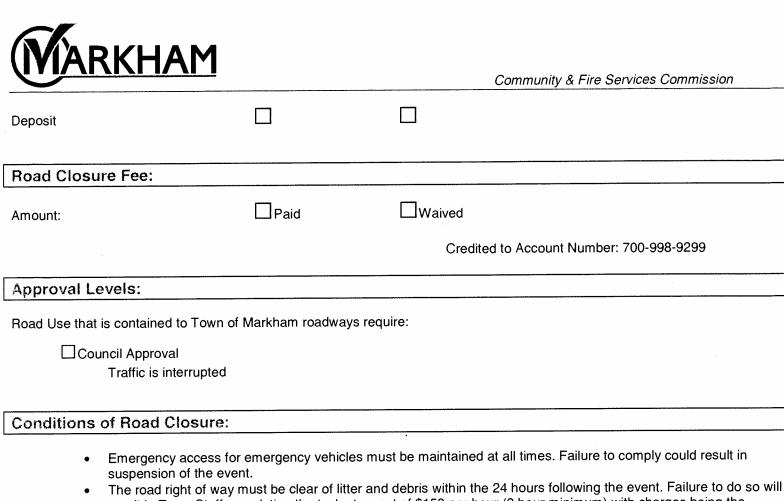
The Town of Markham will deliver barricades that will consist of two orange coloured A-Frame Stands and a 2' X 6' board that measures approximately 10'-14' in length. These barricades weigh approximately 50lbs and are the responsibility of the applicant to assemble and disassemble unless otherwise noted.

Location of barricade drop points:

- · 4 @ Main & Parkway
- 4 @ Main & Highway 7
- 2 @ Main & Wilson
- 2 @ Main & Robinson St. west(east end of Plaza entrance
- 2 @ Main & Center Street
- 2 @ George St & Parkway Avenue
- 5 @ George Joseph Washington
- 2 @ Church St & Franklin Street
- 2 @ Franklin & Church (north)
- 1 @ Franklin & Joseph northbound-barricade only
- 1 @ Robinson St-Bank Parking Lot
- 2 @ Main St-Old Town Hall Parking Lot
- 2 @ Main St and Dublin
- · 2 @ Wilson St and Water Street 50' east
- Robinson & Hawkridge (Only Road Closed Ahead Signage Needed no barricades)
- 1 @ Church Street & Elm Street
- •
- Robinson St to the east is usually closed at George / Washington area, requiring barricades for parking lot exit on north and south side of Robinson form Jim Sowerby

Please sweep road and sidewalks on Main Street Markham and Robinson Street.

Documentation:					
	Required	Received			
Hold Harmless Agreement					
Liability Insurance					
Insurance Certificate					



The road right of way must be clear of litter and debris within the 24 hours following the event. Failure to do so will
result in Town Staff completing the task at a cost of \$150 per hour (3 hour minimum) with charges being the
responsibility of the event.

Comply with any and all other conditions imposed by the Town of Markham and its Departments.

One week prior to the event:

- Confirm arrangements for barricades and pylons with the Special Events Coordinator
- Payment of fees for goods and services provided by the Town of Markham must be received
- Appropriate approvals
- Provide notification to all affected residences, churches and businesses regarding the date, time and duration of the road(s) closure
- Post signs notifying the public of the road closure and potential traffic delays

Cancellation of a Road Closure:

If the road closure is cancelled for any reason, the applicant must immediately notify the following emergency services:

Markham Fire & Emergency Services

905-477-2011

EMS

800-668-7821

York Regional Police

905-881-1221 ext 7001

• Town of Markham, Special Events Co-ordinator

905-477-7000 ext. 3797

Circulation:

Town of Markham

Special Events

101 Town Centre Blvd., Markham, ON L3R 9W3 Tel: 905-477-7000 ext. 3797 Fax: 905-475-4710 Email: specialevents@markham.ca



• Commissioner, Fire & Community Services

- Director, Leisure & Cultural Services
- Director, Operations & Asset Management
- General Manager, Operations
- Markham Hydro

York Region

- York Region
- York Region EMS
- York Region Transit

Other

- 407 ETR
- Area Churches
- BIA Markham Village
- BIA Unionville

Community & Fire Services Commission

- Mayor & Members of Council
- MFES Alarm Room Station 95
- MFES Fire Chief
- Special Events Co-ordinator
- Town Clerk
- York Regional Police
- Go Transit

Ministry of Transportation

- Toronto Transit Commission
- Ontario Provincial Police

Comments:

This is an annual closure.