



Planning and Development Services Department

April 2, 2007

Mr. Jim Baird  
Commissioner  
Development Services  
Town of Markham  
101 Town Centre Boulevard  
Markham, Ontario  
L3R 9W3

Dear Mr. Baird

**RE: Retirement Home Type Facilities – Servicing Allocation Requirements**

This letter is being forwarded to confirm water and wastewater allocation requirements for retirement home type facilities in those municipalities, or communities therein, that are serviced by the York Durham Servicing System (YDSS).

To ensure a fair application of servicing allocation, York Region is requesting that a consistent approach be implemented across the Region and within each municipality. Therefore, it is requested that the following guideline be used when dealing with retirement home type facilities:

**Allocation of Servicing Capacity is not required** for retirement home type facilities where:

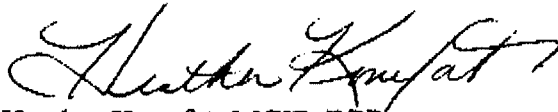
- i) individual units/rooms do not contain kitchen facilities;
- ii) food preparation and dining are a centralized function/facility; and,
- iii) assisted living care and/or healthcare are offered to the residents who are dependent on this service (although the facilities do not necessarily need to be registered under the Nursing Home Act).

Facilities that meet the above criteria are exempt from the individual assignment of allocation as they fall under the “non-residential” category for the purposes of servicing capacity.

Allocation of servicing capacity **is required** for facilities that contain units/rooms with kitchen facilities as they are considered to be residential uses. The amount of allocation required for such uses would be based on unit type (i.e. apartment).

I hope that the above serves to clarify York Region's position regarding this matter and provides a clear consistent approach. Should you have any questions, please do not hesitate to contact Karen Whitney at extension 1505, or myself at extension 1502.

Sincerely,



Heather Konefat, MCIP, RPP  
Director of Community Planning

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cc. Tracey McLean, Program Manager, Modelling, Water and Wastewater,  
Hamid Hatami, Manager, Water and Wastewater Planning, Infrastructure Planning