

**Appendix A**

**ROUGE PARK PROJECTS  
INFORMATION AND SCREENING  
SUBMISSION PACKAGE**



**TOWN OF MARKHAM  
DEVELOPMENT SERVICES  
COMMISSION  
2008**

## **Rouge Park Project Information and Screening Application**

This guideline has been prepared by the Town of Markham in consultation with the TRCA and Rouge Park to assist the Rouge Park with the efficient and timely review and approval of Rouge Park projects in the Town of Markham.

### **Submission Process**

This submission package is a screening tool to identify where there is a Town interest and/or approval requirement relating to projects in the Rouge Park. It is intended that the Rouge Park Alliance submit a Project Information and Screening Application to the Town of Markham once a Rouge Park project has been identified, in order that the Town of Markham can identify required Town and regulatory approvals and permits. It is in the best interest of the Rouge Park Alliance to submit the Screen Application as early in the planning process as possible to ensure sufficient time is afforded to secure required municipal permits and external agency approvals.

The Screen Application is a means to identify the approval requirements of the Town and other agencies relating to a Rouge Park project. All approvals and permits required are the responsibility of the Rouge Park Alliance. Approvals from other agencies such as Transport Canada, rail companies, Ontario Hydro, Region of York and/or TRCA may also be required. Where the Town is aware of agency requirements, information will be provided, but it is the responsibility of the Rouge Park Alliance to identify and obtain agencies approvals, where applicable.

The Town of Markham will endeavour to provide a response within two weeks upon receipt of the Screen Application.

The Screen Application will be submitted to the Development Services Commission, Town of Markham. Coordination of the Town of Markham response will be prepared by the Development Services Department with input from Development Engineering, Urban Design, Development Planning and Business and Technical Services in the Operations Department.

The Town of Markham requires 5 paper copies and one electronic submission. All maps and drawings should be folded.

## **Town of Markham Interest in Rouge Park Projects and Activities**

The following list of potential Rouge Park projects and activities may require permits or approvals by the Town of Markham or other agencies. A submission of the project details is required to confirm any necessary approvals or permits from the Town of Markham and to assist in the identification of interest by other agencies where appropriate. Any project identified below should proceed with the Screen Application.

- All projects involving Town owned lands; Projects partially or wholly funded, directly or indirectly, by the Town of Markham;
- Project with watershed protection or rehabilitation including stream bank stabilization
- Projects subject to the Town's Site Alteration By-law (attached) which includes projects requiring site alteration over 1 acre (.405 ha) or under 1 acre (.405 ha) where located adjacent to a water body;
- Projects with tree and/or vegetation plantings or enhancement or construction of wetlands or requiring environmental impact review through the ORMCP and/or Greenbelt Plan;
- Projects that involve volunteers, including the number of volunteers, parking on public roadways and a public safety plan;
- Projects that have any form of public awareness, public notices and requests for services and/or volunteer services;
- Projects requiring the construction of permanent or temporary structures or engineering work (roads, trails, bridges, berms, water features, fences, driveways, parking pads, parking lots, retaining wall, septic system, pipelines and conveyors including underground cables, gas lines, etc)
- Projects involving the construction, demolition, renovation, alteration or installation of a building. Additions and accessory buildings over 50m<sup>2</sup> require site plan approval.
- Projects that involve changes to land use such as residential, commercial, retail, recreational or office;
- Projects that include new connections to Town or Regional sewers or watermain or new access to Town or Regional roads or curb cuts;
- Projects that include changes to existing drainage patterns or changes to volume of overland flow or flow velocity.

## **Rouge Park Project Screen Application**

**NAME OF PROJECT :** \_\_\_\_\_

**PROJECT LEAD AND COMMUNITY GROUP IF APPICABLE:**

\_\_\_\_\_  
\_\_\_\_\_

**PROJECT EXECUTION DATE:** \_\_\_\_\_

**LOCATION OF PROJECT:** (Attach site plan and area context map)

**INDICATE PROPERTY OWNERSHIP: ORC/TRCA/MARKHAM**  
(Include permission/authorization from property owner)

### **PROJECT DESCRIPTION:**

1. Project Purpose:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Project Details/Description:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Site Plan to be included (project size in hectares, changes to existing grading, existing and new water features, new plantings, location of new and existing infrastructure, access (temporary or permanent), siltation fencing, signage etc.).

*Rouge Park Project Information Submission Package*

4. Describe the vegetation that is to be planted including number of trees, caliber of trees/vegetation and trees/vegetation to be removed, if applicable:

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5. Will the project involve the construction of temporary or permanent access roads or crossing of rail tracks, pipelines, servicing easements, power lines or municipal roads?

☐ No

☐ Yes

If Yes, please describe:

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6. Are there any water wells or septic systems on or adjacent to the site that would be affected by the project?

☐ No

☐ Yes

If Yes, please describe:

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7. Are there any existing or proposed rivers, streams or swales, ponds or wetlands within or adjacent to the site that would be affected by the project?

☐ No

☐ Yes

If yes, please describe and name the water body:

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*Rouge Park Project Information Submission Package*

8. Describe the current land use and any proposed changes to land use:

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9. Is the project funded directly or anticipated to be directly funded in whole or part by the Town of Markham.

☐ No

☐ Yes

If yes, state funding source:

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10. Has an archaeological assessment been undertaken for the property?

☐ No

☐ Yes

11. Is there any other proposed park infrastructure (trails, trail head, park seating, waste bins, interpretive uses, community gardens, tree nursery etc.) identified in the applicable park management plans within or adjacent to the site?

☐ No

☐ Yes

If yes, please explain how the proposed project addresses or incorporates the park infrastructure.

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12. Does the project include the participation of specific community groups and/or plantings by the community at large.

☐ No

☐ Yes

*Rouge Park Project Information Submission Package*

If yes, please provide information on the names of the groups, number of people, how the groups are being brought to the site, will they have to park on the roadway, how are they safely crossing roadways, and utility corridors etc.

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13. Are you publicly advertising for volunteer help?

☐ No  
☐ Yes

If yes, please provide a copy of the notice. You may need to register your event with our Special Events Coordinator

14. Construction of wetlands in the Rouge Park may be subject to the Pickering Airport Site Zoning Regulations? The proponent will have to ensure that this project is in compliance with the Regulations.

☐ Yes

15. The project may have to be reviewed with the appropriate First Nation groups? The proponent will have to ensure that the review is satisfactorily undertaken.

☐ Yes

16. List any other approvals obtained e.g. TRCA, Region, etc.

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**SUBMITTED BY:**

NAME (Please print): \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

**Rouge Park Screen Application**  
**Town of Markham**

**NAME OF PROJECT:** \_\_\_\_\_

**RESPONSE PREPARED BY:** \_\_\_\_\_  
Development Services Commission  
Town of Markham

**DATE:** \_\_\_\_\_

☐ We have reviewed the project proposal and based on the information submitted; advise that no Town approvals or permits are required.

☐ We have reviewed the project proposal and advise that the following approvals and/or permits are required prior to implementation of the project.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

☐ We have reviewed the project proposal and advise that the following additional information is required to complete a proper assessment of approval and permit requirements:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

☐ The proposal may require the approval of the following Agencies:

\_\_\_\_\_  
\_\_\_\_\_

☐ Additional information is attached.





## BY-LAW 2008-

A By-law to amend By -Law 2006-97

(A By - Law to Regulate or Prohibit Removal of Topsoil, Placing or Dumping of Fill, and Alteration of the Grade of Land within the Town of Markham)

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THE COUNCIL OF THE CORPORATION OF THE TOWN OF MARKHAM  
HEREBY ENACTS AS FOLLOWS:

1. That By-law 2006- 97 be hereby amended by adding a new subsection to section 4 as follows:
  - 4.1.12 The issuance of a permit for Rouge Park projects within the area identified on Schedule 'A' to this By-Law are exempt from the requirements of Section 4.1 subject to the Director being satisfied that sufficient information has been submitted and the following conditions have been satisfied:
    - The project is located on the eastern Markham Rouge Park lands;
    - TRCA's and all other applicable agencies approvals have been received;
    - No fill is imported or exported; and
    - The project does not impact other Town priorities.
2. All other Provisions of By-Law 2006-97, as amended, not inconsistent with the provisions of this by-law shall continue to apply.
3. This By-Law shall take effect and come into force upon its passing.

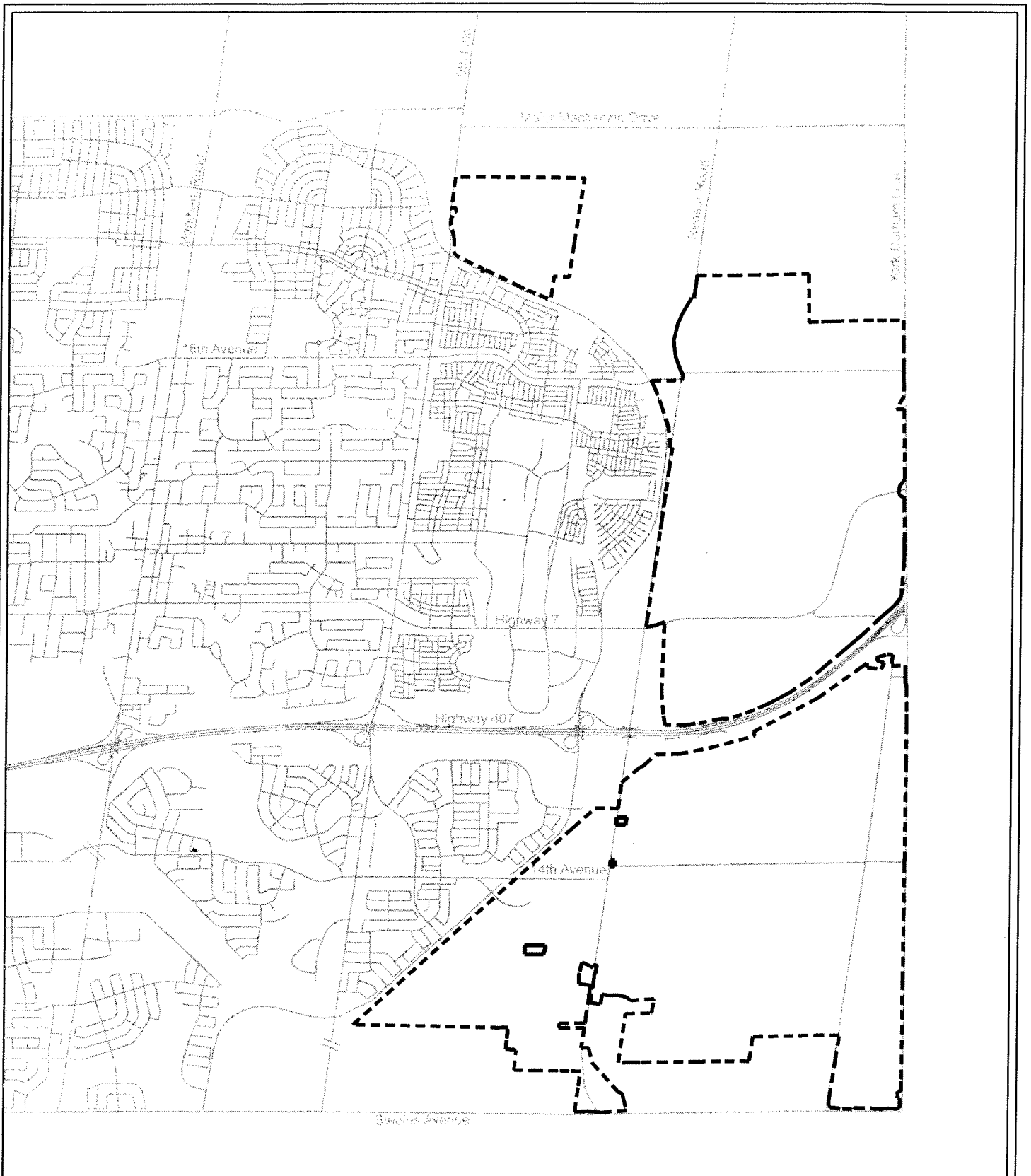
READ A FIRST, SECOND, AND THIRD TIME AND PASSED THIS  
DAY OF , 200

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SHEILA BIRRELL, TOWN CLERK

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FRANK SCARPITTI, MAYOR



----- EASTERN MARKHAM ROUGE PARK LANDS





## **BY-LAW 2008 -**

A By-law to amend By-Law 2007-267, a by-law to prescribe a Tariff of Fees for the  
Processing of Planning Applications

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THE COUNCIL OF THE CORPORATION OF THE TOWN OF MARKHAM  
HEREBY ENACTS AS FOLLOWS:

1. That By-law 2007- 267 be hereby amended by adding to section 4 Site Alteration the following clause:  
  
4.0. Rouge Park Projects involving site alteration to accommodate berms, tree plantings and the creation of wetlands are exempt from fees under the Site Alteration By-Law
2. All other Provisions of By-Law 2007-267, as amended, not inconsistent with the provisions of this by-law shall continue to apply.
3. This By-Law shall take effect and come into force upon its passing.

READ A FIRST, SECOND, AND THIRD TIME AND PASSED THIS  
DAY OF, 200 .

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SHEILA BIRRELL, TOWN CLERK

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FRANK SCARPITTI, MAYOR

## **Appendix D**

### **ROUGE PARK PROJECT CIRCULATION NOTICE**

To: See Distribution List

Return to: L. Duoba, Rouge Park Coordinator

Date:

Subject: **Rouge Park Projects Screen Application**

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The attached application for a proposed project has been submitted for screening by the Rouge Park.

Please review the proposal and forward your response to this application by \_\_\_\_\_  
(10 days after receipt of application).

If you have any questions or require further information, please contact Lilli Duoba at extension 7925.

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#### Distribution List

Brian Lee Manager, Development Engineering

Linda Irvine Manager, Parks & Open Space Planning

Karen Boniface Technical Coordinator, Business & Technical Services

**Appendix E**  
**Rouge Park Screen Application**  
**Town of Markham**

**NAME OF PROJECT:** \_\_\_\_\_

**RESPONSE PREPARED BY:** \_\_\_\_\_  
Development Services Commission  
Town of Markham

**DATE:** \_\_\_\_\_

☐ We have reviewed the project proposal and based on the information submitted; advise that no Town approvals or permits are required.

☐ We have reviewed the project proposal and advise that the following approvals and/or permits are required prior to implementation of the project.

\_\_\_\_\_  
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\_\_\_\_\_  
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☐ We have reviewed the project proposal and advise that the following additional information is required to complete a proper assessment of approval and permit requirements:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

☐ The proposal may require the approval of the following Agencies:

\_\_\_\_\_  
\_\_\_\_\_

☐ Additional information is attached.