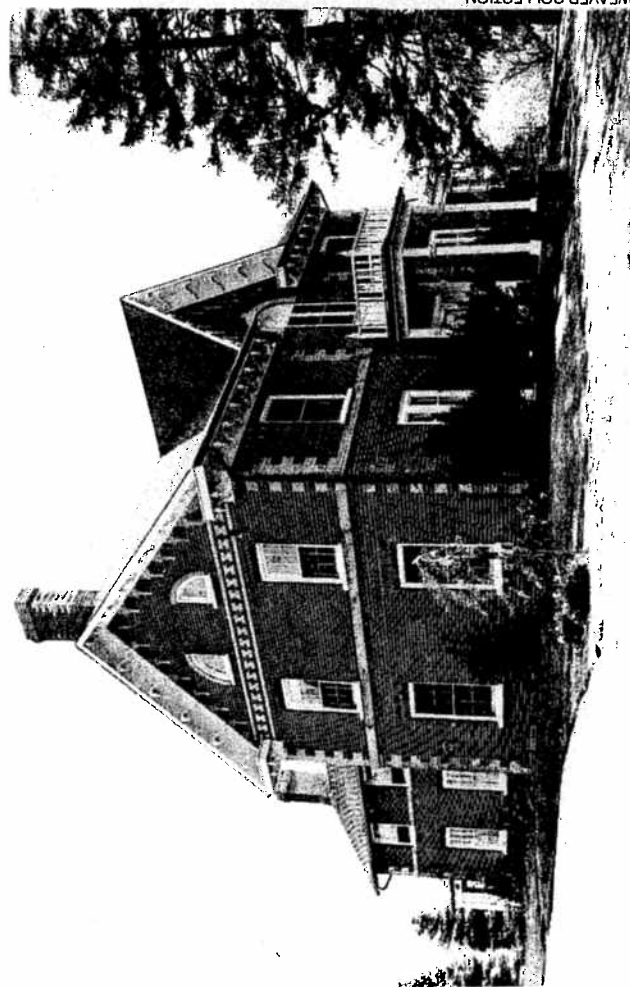


FIGURE 1: **Illustrations of David Dunlap Observatory** **& Director's Residence**

Lot 42, conc. 1 was purchased by Robert Marsh in 1802 and remained in the Marsh family until 1932 when it was purchased for the Dunlop Observatory. "The Lea" was the home built by Alexander Marsh in 1860 and since 1935 it has been the home of the director of the Observatory.



WEAVER COLLECTION



The Dunlop Observatory, a Richmond Hill landmark.

HERITAGE MARKHAM
EXTRACT

APPENDIX A

DATE: July 14, 2009

TO: R. Hutcheson, Manager of Heritage Planning

EXTRACT CONTAINING ITEM # 23 OF THE SEVENTH HERITAGE MARKHAM
COMMITTEE MEETING HELD ON JULY 8, 2009

23. THE DAVID DUNLAP OBSERVATORY AND ASSOCIATED LANDS
RICHMOND HILL, ONTARIO (16.11)

Extracts: R. Hutcheson, Manager of Heritage Planning

Councillor Valerie Burke suggested that a motion be passed asking the Town of Markham Council to formally request the Federal Government to designate the David Dunlap Observatory and associated lands as a National Historic Site.

HERITAGE MARKHAM RECOMMENDS:

The Heritage Markham Committee recommends that the Town of Markham Council officially request the Federal Government to consider designating the David Dunlap lands as a National Historic Site.

CARRIED



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APPENDIX B
Canada

Français Contact Us Help Search Canada Site
Designation of National Historic Sites, People and Grave Sites of Canadian Prime
Events Ministers
Heritage Railway Stations Department of Canadian Heritage Parks Canada

Welcome

About the HSMBC

About
Designations

Designation Process

Information
Requirements for a
Nomination

Implications

Criteria and
Guidelines

Commemorative
Plaques

Heritage Policies

Heritage Links

List of Publications

Contact
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Historic Sites and
Monuments Board of
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Tel: (819) 997-4059
Fax: (819) 934-1115
[hsmbc-
clmhc@pc.gc.ca](mailto:hsmbc-clmhc@pc.gc.ca)

About Designations

Information Requirements for a Nomination

You may request that the Historic Sites and Monuments Board of Canada (HSMBC) evaluate the national historic importance of a place, person or event by submitting the following information in narrative form (please type).

Nominations are sent to:

**The Executive Secretary
Historic Sites and Monuments
Board of Canada**
25 Eddy Street, 5th Floor,
Gatineau, Quebec, K1A 0M5,
facsimile (819) 934-1115.



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1. Identification of applicant

Please provide your full name;
address, including postal code;
telephone (home and office, if possible); facsimile and e-mail, if available.

2. Identification of the subject

Identify whether you are submitting a place, person or event. What is the name of the place, person or event?

For places, please provide the complete civic address. If this is not possible, please provide the geographical coordinates. Cite the type of site, the individual's field of endeavour or the nature of the event.

What are the significant dates (for example, of design, construction, alterations of a site; birth and death of a person; parameters of an event)?

3. Criteria

Explain briefly the national importance of the proposed place, person or event, in keeping with the relevant HSMBC criterion and/or guideline in the brochure entitled *Criteria, General Guidelines and Specific Guidelines*. For place, indicate which criterion (1a, 1b, 1c or 1d) is the most relevant and why.

4. Existing historical recognition

Please note any other heritage assessments, reviews or designations. If these have resulted in a commemorative plaque, provide the text(s) of these plaques and the name of the authority responsible for the designation.

5. Specific considerations for a site

Property owner(s): Provide the name, address and telephone number of the

owner or owners of the place and note whether the owner or owners are in favour of this application.

Note: The HSMBC will not consider a submission without the written consent of the owner(s), whether public or private. In the case of sites related to Aboriginal peoples' history located on federal or provincial land, if there are land claims pending or under way, they must be settled and land ownership clearly established before the HSMBC will evaluate the national historic significance of a site. If the place being nominated for designation is a site on Aboriginal land (i.e. on a Reserve), or on private land and the land owner supports the nomination, that place may be considered, even if land claim negotiations are pending or under way.

Boundaries of the site proposed for designation:

Describe clearly and precisely the boundaries of the historic property being submitted for potential designation. Where there is some question as to what might legitimately constitute the boundaries (e.g. historic districts), then justification must be provided. A sketch map must accompany the nomination, and the map must clearly delineate the descriptive boundaries of the historic property. Where possible, provide a legal description and survey map of the property on which the historic property is located. The boundaries of the historic property submitted for designation may, or may not, conform to the legal boundaries of the property on which it is located, and do not need to do so.

Components of the historic property:

Identify all major built and/or natural components of the property. This is particularly important when submitting a historic district or cultural landscape for consideration.

Site condition:

Describe the condition of the site, identifying any existing or potential threats to the integrity of the site.

6. Documentation

Where claims of historical significance are made, they must be supported by references. Cite the source of your historical information: major historical source, oral tradition, or other. Documentation should also include historical photographs or other graphic materials.

When submitting a site, the following photographs and documentation are required:

- current photographs (four elevations) of the component buildings, structures, or artifacts on the site;
- interior and/or exterior details, where relevant;
- building plan(s) and elevation(s), where obtainable;
- a site plan and/or photograph and, in addition;
- for cultural landscapes, an aerial view, if available.

7. Suggestions for further research

These may include: historical sources, photographic collections, documentation, literature references, personal contacts (provide names, addresses and telephone numbers), etc.

8. Federal riding

In what federal riding is the property located? National historic sites are mapped in a geographic information system using the *National Atlas Special Map Series* based on federal ridings. This information also helps in ceremony planning should the site, person or event be designated of national historic

significance.

9. Proponents/Interested parties

Indicate the names, addresses, telephone and facsimile numbers and e-mail addresses (where possible) and affiliations of individuals or organizations who may be affected by, or in favour of a potential designation of this place, person or event.

Last Updated: 2007-11-27

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Board of Canada

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Canada

[Français](#)

[Contact Us](#)

[Help](#)

[Search](#)

[Canada Site](#)

[Designation of National Historic Sites, People and Events](#)

[Grave Sites of Canadian Prime Ministers](#)

[Heritage Railway Stations](#)

[Department of Canadian Heritage](#) [Parks Canada](#)

[Welcome](#)

[About the HSMBC](#)

[About
Designations](#)

[Designation Process](#)

[Information
Requirements for a
Nomination](#)

[Implications](#)

[Criteria and
Guidelines](#)

[Commemorative
Plaques](#)

[Heritage Policies](#)

[Heritage Links](#)

[List of Publications](#)

[Contact
Information:](#)

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[hsmbc-
clmhc@pc.gc.ca](mailto:hsmbc-clmhc@pc.gc.ca)

About Designations

Designation Process

The HSMBC's agenda is in large part driven by public concerns as it responds to requests that places, people or events be declared of national historic significance. Consideration of designations of national historic significance are made on a **case-by-case** basis, in accordance with the Board's evaluation criteria and guidelines within the context of the wide spectrum of Canada's human history.

Interested Canadians are invited to suggest topics for consideration by the Board by sending to the Executive Secretary an application completed according to the [Information Requirement for a Nomination](#). The Board Secretariat will confirm receipt of the request in writing and then proceed with verification to ensure conformity with criteria and guidelines. If the application satisfies requirements, the Secretariat will place the subject on the Board's agenda and advise the applicant. The applicant will also be informed of any additional information requirements, or if the application does not meet Board criteria and guidelines.

Each year, the Board receives well over 200 requests, of which 50 to 70 will generate research papers from the Historical Services Branch or the Archaeological Services Branch of the National Historic Sites Directorate of the Parks Canada Agency. The reports assist the Board in its deliberations. Alternatively, the applicant may elect to prepare the research paper with the assistance of the Agency.

The Board convenes biannually, usually in June and November. Depending on prior commitments and the complexity of the subject under review, up to two years may elapse between the time of application and the Board's consideration of the subject. Generally, the Board's agenda is completely engaged approximately six months prior to a meeting. The Board Secretariat will keep applicants apprised of the progress of their application in writing.

Because of the advisory role of the Board, its meetings are held *in camera* and its recommendations are confidential until the Minister of the Environment has had an opportunity to review them. The Board's deliberations and recommendations are presented to the Minister in the form of *Minutes*. Applicants are advised of the outcome of the Board's deliberations only after the Minister has approved the Minutes. Approximately six months are required between the Board's consideration of a subject and ministerial approval. The Minutes and associated research material are made available to the applicant at that time.

Appeal Process

A subject which does not receive a favourable recommendation from the Board

may be reconsidered if:

- new substantial information is brought forward for the consideration of the Board; or,
- the Board's criteria or guidelines related to the subject are changed.

Applicants are encouraged to contact the Executive Secretary to have a subject reconsidered by the Board.

Last Updated: 2008-05-16

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[Help](#)

[Search](#)

[Canada Site](#)

[Designation of National Historic Sites, People and Events](#)

[Grave Sites of Canadian Prime Ministers](#)

[Heritage Railway Stations](#)

[Department of Canadian Heritage](#) [Parks Canada](#)

[Welcome](#)

[About the HSMBC](#)

[About Designations](#)

[Designation Process](#)

[Information Requirements for a Nomination](#)

[Implications](#)

[Criteria and Guidelines](#)

[Commemorative Plaques](#)

[Heritage Policies](#)

[Heritage Links](#)

[List of Publications](#)

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About Designations

Implications of the Designation

The Parks Canada Agency is responsible for the commemoration of national historic sites, people and events as determined by the Minister, upon the advice of the Historic Sites and Monuments Board of Canada.

The most common form of commemoration entails the installation of a bilingual bronze plaque at a location that is closely associated with the subject being marked. Parks Canada negotiates agreements with land owners for permission to install plaques and cairns, and is responsible for their maintenance.

In addition, national historic sites may be commemorated in other ways, but only in the most exceptional circumstances and with the site owner's permission. These activities may include agreements, financial assistance under Parks Canada's *National Historic Sites of Canada Cost-Sharing Program*, or acquisition of property for conservation and presentation purposes.

The success of the national commemoration program, as it relates to national historic sites, is founded on the cooperation of property owners, and of provincial and territorial governments. The protection of national historic sites, other than those owned by Parks Canada, is the responsibility of provincial and territorial governments, because they hold jurisdiction over private property. Because national historic sites of Canada are not protected through designation at the federal level, private owners of these sites are encouraged to place their property under the legal protection of provincial or territorial heritage legislation.

Last Updated: 2004-01-14

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