



Report to: General Committee

Report Date: January 26, 2009

SUBJECT: Request for Proposal (RFP) 137-R-08 Town of Markham
Service Provider for Group Health Care plan.

PREPARED BY: Nadine Daley, ext. 3225
Alex Moore, ext. 4711

RECOMMENDATION:

1. That the report entitled "Request for Proposal (RFP) 137-R-08 Town of Markham Service Provider for Group Health Care plan" be received; and
2. That the contract for the Town's Service Provider for the Group Health Care plan be awarded to Sun Life Financial effective March 1, 2009; and
3. That the Chief Administrative Officer (CAO) and Director of Human Resources be authorized to execute an agreement with Sun Life Financial for the provision of Employee Benefits, in a form satisfactory to the Town's Solicitor; and
4. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

PURPOSE:

This report outlines the evaluation process and market study conducted to substantiate the recommendation that Sun Life Financial be awarded the provision of the Town's employee benefit plans.

BACKGROUND:

The Town has been a member of the York Region Municipal Umbrella Benefits Group since 2002. Members in this Group consist of the Region of York, Town of Newmarket and Town of Markham.

The Umbrella Group retained Buffett Taylor as the benefits consultant for the Group. Buffet Taylor is able to negotiate with insurance carriers and service providers for competitive premiums and Administrative Services Only (ASO) charges for the Group members through economy of scale. The Umbrella Group meets regularly with BT to review benefit plans, service level and costs of maintain these benefit plans. The Umbrella group is satisfied with the service as provided by Buffet Taylor.

At present, Sun Life is the group health care plan provider for both the Region of York and Town of Newmarket. In addition, Sun Life is the life insurance carrier and ASO provider for Town's long-term disability plan. Manulife is the ASO provider for the Town's group health care plan.

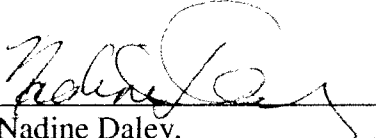
BUSINESS UNITS CONSULTED AND AFFECTED:

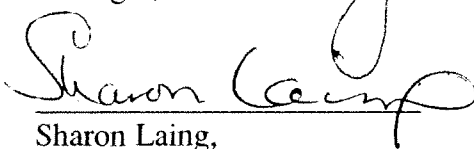
Financial Services


Human Resources

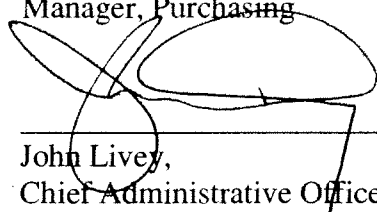
RECOMMENDED

BY:


Nadine Daley,
Manager, Human Resources


Sharon Laing,
Director, Human Resources


Alex Moore,
Manager, Purchasing


John Livey,
Chief Administrative Officer