



REQUEST RECEIVED

EVENT CODE 2010-073

COMMUNITY EVENT – WORK ORDER
ROAD USE NOTIFICATION

EVENT NAME: MARKHAM JAZZ FESTIVAL

EVENT ORGANIZER CONTACT – ORGANIZATION INFORMATION

Name:	Linda Briggs	Eve Tel:	905-471-2431
Title:	Executive Director	Cel Tel:	416-200-4306
Host Organization:	Markham Jazz Festival	Fax:	
Address:	4161 A -14 Hwy 7 Ste 281	Email:	Linda.briggs1@rogers.com
City, Prov, PC:	Unionville Ontario L3R 9W6	Web:	www.markhamjazzfestival.com
Day Tel:	905-471-2431		

ROAD USE CONTACT INFORMATION

Day Prior:	Linda Briggs	416-200-4306
	First Name Phil Last Name	Howes Telephone
Day of:	Linda Briggs	416-200-4306
	First Name Phil Last Name	Howes Telephone

ROADS INVOLVED (please provide the route & map)

Event Date: August 20 – August 22, 2010

This event will utilize both sidewalks and roadways on the following roads:

-Main Street Unionville north of Carlton Avenue south of Library Lane.

Date, time, and location of event:

Event Set-up Date:	Sat, Aug 21	Tear Down Event Date:	Sun, Aug 22
Event Set-up Time:	Sat – 10 am Sun – 10 am	Tear Down Event Time:	Sat – 8:00 pm Sun – 6:00 pm
Event Start Time:	Sat – 1:00 pm Sun – 1:00 pm	Event End Time:	Sat – 7pm Sun – 5 pm

Event Location: ___North side of Carlton Road, including Varley Patio, Main Street Unionville N., the Village Church parking lot, and the parkette on the n/e corner of Carlton & Main St. Unionville, and Bandshell

Classification of roads in use: Primary/ Local/ Regional Roadways (for office use only):

BARRICADES DROP LOCATION(S):

Location & quantity of barricade drop points -



Northeast corner of Carlton & Main St, Unionville (2 barricades), and Southwest corner of Library Lane and Main st.
Unionville (2 barricades)

MUNICIPAL PARKING LOTS INVOLVED

Use of Municipal parking lot Yes _____ No _____

Indicate the Parking Lot Location _____ Time of Use _____

PARKING/ TRAFFIC & TRANSPORTATION CONTROL PLAN

Participant and Guest Parking Plan:

PYLONS & SAFETY VESTS

Quantity required:

Pylons: _____ 6 _____

Safety Vests: _____ 4 _____

REGIONAL & PROVINCIAL ROADS

Use of regional or provincial roads Yes _____ No _____

Road Closure Fee:

Amount: \$100.00 plus GST

Credited to Account Number: 700-998-9299

Approval Levels:

Road Use that is contained to Town of Markham roadways requires approval from the following group(s):

☐ Clerks Department

Road use is contained within a specified area in which there is a minimum number of homes involved

☐ Council Approval

Main traffic is interrupted

Road Use that occurs within the right-of-way of a regional road requires:

☐ York Region Transportation & Works Department Permit

Road Use that occurs within the right-of-way of a provincial road:

☐ Ministry of Transportation/Road Work Scheduling & Coordination Unit



Cancellation of a Road Closure:

If the timing of the road closure is altered for any reason, the applicant must immediately notify the following emergency services:

- | | |
|--|------------------------------|
| • Markham Fire & Emergency Services | 905-477-2011 |
| • York Region EMS | 800-668-7821 or 705-726-8103 |
| • York Regional Police | 905-881-1221 ext. 7001 |
| • Town of Markham, Community Event Coordinator | 905-477-7000 ext. 3797 |

Distribution:

Town of Markham

- | | |
|---|---------------------------------|
| • Corporate Communications – Web Master | • MFES |
| • By-Laws | • Operations & Asset Management |
| • Power Stream | • Community Event Coordinator |
| • Mayor & Members of Council | • Town Clerk |

York Region

- | | |
|------------------------|------------------------|
| • York Region EMS | • York Region Transit |
| • Roads Transportation | • York Regional Police |

Other

- | | |
|-------------------------------|------------------------------|
| • 407 ETR | • Ministry of Transportation |
| • Area Churches | • Ontario Provincial Police |
| • BIA – Markham Village | • Toronto Transit Commission |
| • BIA - Unionville | |
| • Go Transit – Bus Operations | |

Via Fax to:

- | | |
|--------------------------------------|--------------|
| • Georgian Ambulance Dispatch Centre | 705-739-6831 |
| • OPP | 905-841-6794 |
| • Student Buses | 905-713-2533 |