



Corporate Services Commission

Request Received: March 26, 2010

Event Code: 2010-022

COMMUNITY EVENT – WORK ORDER ROAD USE NOTIFICATION

Event Name: Markham Village Music Festival

Date & Time: Friday, June 18, 2010 1600h – 2300h
Saturday, June 19, 2010 0700h – 1900h

Location: Main Street, Markham

Admission: Free

Primary - Organization & Contact Information

Name:	Ed Joaquin	Eve Tel:	416-708-2297
Title:	Chairman	Cel Tel:	416-846-2243
Organization:	Markham Village Music Festival	Fax:	N/A
Address:	21 Main Street North P.O. Box 172	Email:	edjmanila@hotmail.com
City, Prov, PC:	Markham, ON L3P 1X0	Web:	
Day Tel:			

Alternate Organization & Contact Information

Name:	SAMUEL CARR	Eve Tel:	
Title:	DIRECTOR/ COMMITTEE MEMBER	Cell Tel:	416 520 5752
Host Organization:	MVMF COMMITTEE	Fax:	
Address:	21 MAIN ST N, PO 172	Email:	rlsfc@rogers.com, info@markham-festival.org
City, Prov, PC:	MARKHAM ON L3P 1X0	Web:	www.markham-festival.org
Day Tel:			

On Scene Emergency Contact

Name: Samuel Carr Contact Number: 416 520 5752

Road Use Contact Information

Day Prior: Samuel Carr 416 520 5752

Day of: Samuel Carr 416 520 5752

Roads Involved

Please provide the Event Location and/or Address: _____

Friday, June 18, 2010

1600h – 2300h

Special Events

101 Town Centre Blvd., Markham, ON L3R 9W3
Tel: 905-477-7000 ext. 3797 Fax: 905-475-4710
Email: specialevents@markham.ca



Saturday, June 19, 2010

0700h – 1900h

- ☐ This event will utilize both sidewalks and roadways on the following roads:
- A. Main Street Markham north from Highway 7 to South of Parkway Avenue Primary
 - B. Access east from Main Street Markham is closed to
 - C. Access east from Main Street Markham is closed to
 - a. Centre Street - Primary
 - b. Robinson Street - Primary
 - D. Access west from Main Street Markham is closed to
 - a. Thompson Crt. - Local
 - b. Dublin Street - Secondary Response
 - c. Robinson Street Primary
 - a. Wilson Street Primary
 - E. Robinson Street west from Main Street Markham to Water Street Primary
- HWY 7 & MAIN ST, BULLOCK DRIVE & MAIN ST ROBINSON ST & MAIN ST

Please indicate the date, time and location of the event

Event Set-up Date: Friday, JUNE 18

Tear Down Event Date: Saturday, JUNE 19

Event Set-up Time: 1600 HRS

Tear Down Event Time: 1800 HRS

Event Start Time: 1800 HRS

Event End Time: 1700 HRS

Event Location: MAIN ST (HWY 48)

MUNICIPAL PARKING LOTS INVOLVED

Use of Municipal parking lot Yes

Indicate the Parking Lot Location Main Street Time of Use June 19 & June 20**PARKING/ TRAFFIC & TRANSPORTATION CONTROL PLAN**

Participant and Guest Parking Plan:

PYLONS & SAFETY VESTS

Quantity required:

Pylons: 50Safety Vests: 15**REGIONAL & PROVINCIAL ROADS**

Use of regional or provincial roads

No

Road Closure Fee:

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Corporate Services Commission

Amount: \$100.00 plus GST

Credited to Account Number: 700-998-9299

Comments:

Barricade Drop Points:

Location of barricade drop points:

- 4 @ Main & Parkway
 - 4 @ Main & Highway 7
 - 2 @ Main & Wilson
 - 2 @ Main & Robinson St. west(east end of Plaza entrance)
 - 2 @ Main & Center Street
 - 2 @ George St & Parkway Avenue
 - 5 @ George - Joseph - Washington
 - 2 @ Church St & Franklin Street
 - 2 @ Franklin & Church (north)
 - 1 @ Franklin & Joseph northbound-barricade only
 - 1 @ Robinson St-Bank Parking Lot
 - 2 @ Main St-Old Town Hall Parking Lot
 - 2 @ Main St and Dublin
 - 2 @ Wilson St and Water Street 50' east
 - Robinson & Hawkridge (Only Road Closed Ahead Signage Needed no barricades) -
 - 1 @ Church Street & Elm Street
-
- Robinson St to the east is usually closed at George / Washington area, requiring barricades for parking lot exit on north and south side of Robinson from

Please sweep road and sidewalks on Main Street Markham and Robinson Street.

Road Closure Fee:

Amount: Credited to Account Number: 700-998-9299

Approval Levels:

Road Use that is contained to Town of Markham roadways require:

- ☐ Council Approval
Traffic is interrupted

Conditions of Road Closure:

- Emergency access for emergency vehicles must be maintained at all times. Failure to comply could result in suspension of the event.
- The road right of way must be clear of litter and debris within the 24 hours following the event. Failure to do so will result in Town Staff completing the task at a cost of \$150 per hour (3 hour minimum) with charges being the responsibility of the event.

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- Comply with any and all other conditions imposed by the Town of Markham and its Departments.

One week prior to the event:

- Confirm arrangements for barricades and pylons with the Special Events Coordinator
- Payment of fees for goods and services provided by the Town of Markham must be received
- Appropriate approvals
- Provide notification to all affected residences, churches and businesses regarding the date, time and duration of the road(s) closure
- Post signs notifying the public of the road closure and potential traffic delays

Cancellation of a Road Closure:

If the road closure is cancelled for any reason, the applicant must immediately notify the following emergency services:

- | | |
|--|------------------------|
| • Markham Fire & Emergency Services | 905-477-2011 |
| • EMS | 800-668-7821 |
| • York Regional Police | 905-881-1221 ext 7001 |
| • Town of Markham, Special Events Co-ordinator | 905-477-7000 ext. 3797 |

Circulation:

Town of Markham

- | | |
|---|-------------------------------|
| • Commissioner, Fire & Community Services | • Mayor & Members of Council |
| • Director, Leisure & Cultural Services | • MFES Alarm Room Station 95 |
| • Director, Operations & Asset Management | • MFES Fire Chief |
| • General Manager, Operations | • Special Events Co-ordinator |
| • Markham Hydro | • Town Clerk |

York Region

- | | |
|-----------------------|------------------------|
| • York Region | • York Regional Police |
| • York Region EMS | • Go Transit |
| • York Region Transit | |

Other

- | | |
|-------------------------|------------------------------|
| • 407 ETR | • Ministry of Transportation |
| • Area Churches | • Toronto Transit Commission |
| • BIA – Markham Village | • Ontario Provincial Police |
| • BIA - Unionville | |

Comments:

I/We _____, on behalf of _____, the party requesting the rental/use of The Corporation of the Town of Markham Facility/Location noted above on this form (the "Facility/Location") do hereby hold and save harmless and agree to indemnify The Corporation of the Town of Markham and its elected officials, directors, officers, employees, servants, agents, contractors and their respective heirs, executors, successors and assigns with respect to any and all actions, debts,

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suits, demands, costs, damages and expenses whatsoever arising either directly or indirectly as a result of the rental/use by me/us/it of the Facility/Location.

I/We have read and understood the Special Event Registration Form and its terms and conditions and agree to abide by them during the rental/use of the Facility/Location.

Client Signature: _____

Date: _____

I/We have the authority to bind the corporation.

May 15/09 - sent for distribution

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