



MINUTES
GENERAL COMMITTEE
May 27, 2013
Meeting No. 14

Finance & Administrative Issues

Chair: Mayor Frank Scarpitti
Vice Chair: Councillor Carolina Moretti

Environment & Sustainability Issues

Chair: Councillor Valerie Burke
Vice Chair: Regional Councillor Joe Li

Community Services Issues

Chair: Councillor Alex Chiu
Vice Chair: Councillor Howard Shore

Building, Parks, & Construction Issues

Chair: Councillor Logan Kanapathi
Vice Chair: Councillor Colin Campbell

Alternate formats are available upon request.

Attendance

Deputy Mayor Jack Heath
Regional Councillor Jim Jones
Regional Councillor Gord Landon
Regional Councillor Joe Li
Councillor Valerie Burke
Councillor. Howard Shore
Councillor Don Hamilton
Councillor Carolina Moretti
Councillor Colin Campbell
Councillor Alan Ho
Councillor Logan Kanapathi
Councillor Alex Chiu

Andy Taylor, Chief Administrative Officer
Catherine Conrad, City Solicitor
Brenda Librecz, Commissioner of Community & Fire Services
Trinela Cane, Commissioner of Corporate Services
Joel Lustig, Treasurer
Alex Moore, Manager of Purchasing
Mark Visser, Senior Manager, Financial Strategy and Investments
Alan Brown, Director of Engineering
Claudia Marsales, Senior Manager, Waste and Environmental
Management
Alida Tari, Council/Committee Coordinator

Regrets

Mayor Frank Scarpitti

The General Committee convened at the hour of 9:05 a.m. with Councillor Carolina Moretti in the Chair; Councillor Alex Chiu Chaired Community Services related items and Councillor Valerie Burke Chaired Environment and Sustainability related items.

DISCLOSURE OF INTEREST

None disclosed.

**1. MINUTES OF THE MAY 6, 2013
GENERAL COMMITTEE (16.0)**

[Minutes](#)

Moved by Councillor Don Hamilton
Seconded by Regional Councillor Joe Li

- 1) That the Minutes of the May 6, 2013 General Committee be confirmed.

CARRIED

**2. MINUTES OF THE APRIL 17, 2013
ACCESSIBILITY COMMITTEE (16.0)**

[Minutes](#)

Moved by Councillor Don Hamilton
Seconded by Regional Councillor Joe Li

- 1) That the Minutes of the April 17, 2013 Accessibility Committee be received for information purposes.

CARRIED

**3. MINUTES OF THE APRIL 17, 2013
ANIMAL CARE COMMITTEE (16.0)**

[Minutes](#)

There was discussion regarding whether the OSPCA is capable of handling wildlife issues.

Moved by Councillor Don Hamilton
Seconded by Regional Councillor Joe Li

- 1) That the Minutes of the April 17, 2013 Animal Care Committee be received for information purposes; and,
- 2) That Council endorse the resolution passed at the April 17, 2013 Animal Care Committee Meeting:

“That the position of Ms. Jennie Kavanagh from the Animal Care Committee be declared vacant and a replacement member be appointed”.

CARRIED

**4. MINUTES OF THE APRIL 17, 2013
BOARD OF MANAGEMENT
UNIONVILLE BUSINESS
IMPROVEMENT AREA (16.0)**
[Minutes](#)

Moved by Councillor Don Hamilton
Seconded by Regional Councillor Joe Li

- 1) That the Minutes of the April 17, 2013 Board of Management Unionville Business Improvement Area be received for information purposes.

CARRIED

**5. MINUTES OF THE APRIL 19, 2013
COMMUNICATIONS COMMITTEE & INFORMATION
TECHNOLOGY SUB-COMMITTEE (16.0)**
[Minutes](#)

The Committee discussed the following relative to the proposal of discontinuing paper copies of agendas for staff and Members of Council:

- Proper training required with the tablets (consider holding a training session)
- Encourage outside presenters to send communications and presentation electronically
- Cost savings for the Corporation going paperless
- Ensuring security issues are achieved prior to having paperless agendas for in-camera issues

Moved by Councillor Don Hamilton
Seconded by Regional Councillor Joe Li

- 1) That the Minutes of the April 19, 2013 Communications Committee and Information Technology Sub-Committee be received for information purposes; and,
- 2) That Council endorse the resolution passed at the April 19, 2013 Communications & ITS Sub-Committee Meeting:

“That the Communications & Information Technology Sub-Committee recommend that Council discontinue paper copies of agendas for staff and Members of Council at Council, Standing Committee and Advisory Committee meetings effective September 1, 2013.”

CARRIED

**6. MINUTES OF THE APRIL 19, 2013
ENVIRONMENTAL ADVISORY COMMITTEE (16.0)**
[Minutes](#)

Moved by Councillor Don Hamilton
Seconded by Regional Councillor Joe Li

- 1) That the Minutes of the April 19, 2013 Environmental Advisory Committee be received for information purposes.

CARRIED

**7. MINUTES OF THE MAY 13, 2013
DEVELOPMENT CHARGES
PUBLIC MEETING (16.0)**
[Minutes](#)

Moved by Councillor Don Hamilton
Seconded by Regional Councillor Joe Li

- 1) That the Minutes of the May 13, 2013 Development Charges Public Meeting be adopted.

CARRIED

**8. MINUTES OF THE MARCH 26, 2013 AND MAY 17, 2013
DEVELOPMENT CHARGES SUB-COMMITTEE (16.0)**
[March](#) [May](#)

Moved by Councillor Don Hamilton
Seconded by Regional Councillor Joe Li

- 1) That the Minutes of the March 26, 2013 Development Charges Sub-Committee be received for information purposes.
- 2) That the Minutes of the May 17, 2013 Development Charges Sub-Committee be adopted.

CARRIED

**9. MINUTES OF THE MAY 14, 2013
ENVIRONMENTAL ISSUES COMMITTEE (16.0)**
[Minutes](#)

Deputy Mayor Heath briefly explained the purpose of the proposed recommendation from the Environmental Issues Committee and suggested that clause two be deleted.

Moved by Deputy Mayor Jack Heath
Seconded by Councillor Logan Kanapathi

- 1) That the Minutes of the May 14, 2013 Environmental Issues Committee be received for information purposes; and,
- 2) That Council endorse the following recommendations:

“That the project allocation (\$45,000) for the Dimma House under the Southeast Collector Enhancement Program be directed to stabilization of the building through roof replacement, downspout replacements, fascia replacement, mold, asbestos and garbage removal, and the reinstatement of hydro services; and,

That the City of Markham continue to work with the Toronto & Region Conservation Authority (TRCA) and Parks Canada to reuse the Dimma House, including possible privatization, **and that if the \$45,000.00 project allocation can be recovered that it be allocated** to the Locust Hill Schoolhouse; and further,

That staff be authorized and directed to do all things necessary to give effect to this resolution.”

CARRIED

**10. MINUTES OF THE APRIL 9, 2013
GREENPRINT STEERING COMMITTEE (16.0)**

[Minutes](#)

Moved by Councillor Don Hamilton
Seconded by Regional Councillor Joe Li

- 1) That the Minutes of the April 9, 2013 Green Print Advisory Committee be received for information purposes.

CARRIED

**11. MINUTES OF THE APRIL 8, 2013
RACE RELATIONS COMMITTEE (16.0)**

[Minutes](#)

Moved by Councillor Don Hamilton
Seconded by Regional Councillor Joe Li

- 1) That the Minutes of the April 8, 2013 Race Relations Committee be received for information purposes.

CARRIED

**12. MINUTES OF THE APRIL 9, 2013
SENIORS ADVISORY COMMITTEE (16.0)**
[Minutes](#)

Moved by Councillor Don Hamilton
Seconded by Regional Councillor Joe Li

- 1) That the Minutes of the April 9, 2013 Seniors Advisory Committee be received for information purposes.

CARRIED

**13. MINUTES OF THE APRIL 10, 2013
SENIORS HALL OF FAME
AWARDS COMMITTEE (16.0)**
[Minutes](#)

Moved by Councillor Don Hamilton
Seconded by Regional Councillor Joe Li

- 1) That the Minutes of the April 10, 2013 Seniors Hall of Fame Awards Committee be received for information purposes.

CARRIED

**14. MINUTES OF THE APRIL 3, 2013
THE FRIENDS OF THE MARKHAM MUSEUM
FOUNDATION BOARD (16.0)**
[Minutes](#)

Moved by Councillor Don Hamilton
Seconded by Regional Councillor Joe Li

- 1) That the Minutes of the April 3, 2013 The Friends of the Markham Museum Foundation Board be received for information purposes.

CARRIED

**15. MINUTES OF THE MARCH 25, 2013
THEATRE BOARD (16.0)**
[Minutes](#)

Moved by Councillor Don Hamilton
Seconded by Regional Councillor Joe Li

- 1) That the Minutes of the March 25, 2013 Theatre Board be received for information purposes.

CARRIED

**16. MINUTES OF THE APRIL 8, 2013
VARLEY MCKAY ART FOUNDATION OF MARKHAM (16.0)**
[Minutes](#)

Moved by Councillor Don Hamilton
Seconded by Regional Councillor Joe Li

- 1) That the Minutes of the April 8, 2013 Varley McKay Art Foundation of Markham be received for information purposes.

CARRIED

**17. MINUTES OF THE APRIL 15, 2013
VICTORIA SQUARE COMMUNITY
CENTRE BOARD (16.0)**
[Minutes](#)

Moved by Councillor Don Hamilton
Seconded by Regional Councillor Joe Li

- 1) That the Minutes of the April 15, 2013 Victoria Square Community Centre Board be received for information purposes.

CARRIED

**18. STAFF AWARDED CONTRACTS
FOR THE MONTH OF APRIL 2013 (7.12)**
[Report](#)

The Committee briefly discussed the following staff award contracts:

- 038-T-13 Supply and Delivery of three 16ft Rotary Mowers
- 069-T-13 Bridge Washing
- 049-R-13 Engineering Services for City-wide Stream Erosion Master Study Update

Moved by Councillor Don Hamilton
Seconded by Regional Councillor Joe Li

- 1) That the report entitled “Staff Awarded Contracts for the Month of April 2013” be received; and,
- 2) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

CARRIED

**19. AWARD OF REQUEST FOR PROPOSAL CFRP
2012-10 SUPPLY AND DELIVERY OF CURBSIDE
GREENBINS (YORK REGION BUYERS COOPERATIVE) (7.12)**
[Report](#)

Mr. Bob Ng, Markham resident, addressed the Committee regarding the clear bag program and spoke in support. Mr. Ng inquired whether residents can use the "blue" transparent bags.

Staff advised that the blue bag is associated with recyclable items and suggested putting a note on the blue bag indicating that it is garbage items not recycling if Mr. Ng has a few of the blue transparent bags left.

There was discussion regarding the improved green bin being offered with this contract.

Moved by Councillor Don Hamilton

Seconded by Regional Councillor Joe Li

- 1) That the report "Award of Request for Proposal CFRP 2012-10 Supply and Delivery of Curbside Green Bins (York Region Buyers Cooperative) be received; and,
- 2) That Request for Proposal CFRP 2012-10 Supply and Delivery of Curbside Green Bins (York Region Buyers Cooperative) be awarded to the highest ranked and lowest priced Bidder, Orbis Canada Ltd. in their unit price of \$15.06 per bin (inclusive of HST) in the estimated annual amount of \$90,362.88; and,
- 3) That the award is for initial term of eight (8) months, from June 1, 2013 to February 1, 2014 in the amount of \$60,241.92 inclusive of HST; and,
- 4) That the Director of Environmental Services and Senior Manager of Purchasing & Accounts Payable be authorized to extend the contract for four (4) additional one (1) year terms at annual price increase to a maximum of five percent (5%) effective 2014 as outlined below, subject to Council approval of the annual budgets;
 - a. 2014 - \$90,362.88
 - b. 2015 - \$90,362.88
 - c. 2016 - \$90,362.88
 - d. 2017 - \$90,362.88; and,
- 5) That the award be funded from the Waste Management Operating account 770-773-4132; and,
- 6) That the 2014 to 2017 purchase orders be adjusted for growth, subject to Council approval of the respective years' budgets; and further,

- 7) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

CARRIED

**20. CONTRACT EXTENSION 051-R-07
- EXTERNAL AUDIT SERVICES (7.4)**
[Report](#) [Appendix A](#)

Moved by Councillor Don Hamilton
Seconded by Regional Councillor Joe Li

- 1) That the report entitled “Contract Extension 051-R-07 External Audit Services” (“the Contract”) be received; and,
- 2) That the Contract be extended for a further five years with an option to renew after three years, for a period of an additional 2 years; and,
- 3) That the Contract for the three year fiscal period commencing with the 2013 audit and ending with the 2015 audit, be awarded for an annual amount of \$137,376, inclusive of HST, with no increase in each of the three years; and,
- 4) That the Contract include examination and review of the records and conduct an audit of the financial statements prepared in accordance with Canadian accounting standards for the public sector of The Corporation of the City of Markham, The Corporation of the City of Markham Trust Fund, the Old Markham Village Business Improvement Area (“MBIA”), and Unionville Business Improvement Area (“UBIA”); and,
- 5) That the Contract include the examination and review of the records and conduct an audit of the financial statements prepared in accordance with Canadian accounting standards for not-for-profit organizations (“ASNPO”) of the York Regional Innovation Centre (“VentureLab”), the Varley-McKay Art Foundation of Markham (“Varley”), and Museum Foundation (“Museum”); and,
- 6) That the Contract include examination and review of the records and financial statements prepared in accordance with International Financial Reporting Standards (“IFRS”) of Markham District Energy (“MDE”) and Markham Enterprises Corporation (“MEC”); and,
- 7) That the Contract include a compliance audit opinion related to the transfer of the Federal Gas Tax grant; and,
- 8) That the Contract include the preparation of income tax returns for MDE and MEC; and,

- 9) That the Treasurer and Senior Manager of Purchasing and Accounts Payable be authorized to extend the renewal for the audit of fiscal years 2016 and 2017 where the annual increase is limited to the lesser of 2% percent or the annual increase in CPI; and,
- 10) That the tendering process be waived in accordance with Purchasing By-Law 2004-341, Part II, Section 7 (1) (C) when the extension of an existing contract would prove more cost-effective or beneficial; and,
- 11) That the award for the audit for fiscal years 2013 to 2015 be funded from the respective annual operating budget; and further,
- 12) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

CARRIED

**21. THORNLEA POOL AND GYMNASIUM
ROOF REPLACEMENT (7.0, 6.0 & 5.7)**
[Report](#)

Moved by Councillor Don Hamilton
Seconded by Regional Councillor Joe Li

- 1) That the Staff report titled “Thornlea Pool and Gymnasium Roof Replacement” be received; and,
- 2) That the cost of the design and replacement of Thornlea Pool roof to an upset amount of \$293,000 be funded from the Life Cycle Replacement and Capital Reserve (#087-2800-200); and further,
- 3) That staff be authorized and directed to do all things necessary to give effect to this resolution.

CARRIED

**22. 2013 DEVELOPMENT CHARGES
BACKGROUND STUDY (7.11)**
[Presentation](#) [Report](#) [Appendix A](#) [Appendix B](#)
[Development Charges Background Study](#)

Mark Visser, Senior Manager, Financial Strategy delivered a PowerPoint presentation providing an update regarding the Development Charges.

The Committee discussed the proposed transition policy and the increase percentage for small apartments.

It was noted that Development Charges are used to fund growth related infrastructures such as roads, bridges, community facilities, etc.

Ms. Julie Bottos, SCS Consulting Group Ltd., addressed the Committee regarding the 2013 Development Charges and requested that Area 9, 42B-6 and 42B-8 be exempted from the proposed development charge by-law.

Moved by Councillor Alex Chiu
Seconded by Councillor Don Hamilton

- 1) That the presentation by Mr. Mark Visser, Senior Manager, Financial Strategy and Investments entitled “Development Charges Update,” be received; and,
- 2) That the report on the “2013 Development Charges Background Study” be received; and,
- 3) That the summary responses to the comments from the public and the development community be received for information; and,
- 4) That no further public meeting is required under Section 12 of the Development Charges Act 1997; and,
- 5) That Council approve the development charge Background Study prepared by Hemson Consulting Ltd. dated April 2013; and,
- 6) That it is Council’s intent to ensure that the increase in the need for services to service anticipated development will be met; and,
- 7) That it is Council’s intent that development related to post 2018 mid year capacity identified in the Background Study shall be paid for by development charges or other similar charges; and,
- 8) That it is Council’s intent that infrastructure related to post 2031 development identified in the background study shall be paid for by development charges or similar charges; and,
- 9) That Council recognizes that there are operating costs associated with the implementation of the capital program; and,
- 10) That Council approve the policy/methodology changes as outlined in this report; and,
- 11) That Council approve the enactment of the City Wide Hard, City Wide Soft and Area Specific development charges by-laws effective on May 29th, 2013 **with the exception for Area 9, 42B-6 and 42B-8** ; and,
- 12) That Council approve the policy whereby complete building permit applications, as determined in accordance with the *Building Code Act*, filed prior to the enactment of the new development charge by-laws be charged the existing (2008 and 2009) by-law rates so long as a building permit is issued by September 30, 2013; and,

- 13) That Council approve a new 2013 capital project in the amount of \$150,000 of which \$135,000 (90%) will be funded from the Development Charges reserve and \$15,000 (10%) will be funded from the Capital Contingency project, for the defence of the Soft Services calculation methodologies used in the 2009 and 2013 Development Charges Background Studies; and,
- 14) That Council intends that the future excess capacity identified in the Development Charges Background Study, dated April 2013, prepared by Hemson Consulting Ltd. shall be paid for by the development charges; and,
- 15) That these recommendations including the implementing by-laws be forwarded to the May 28, 2013 Council meeting for adoption; and,
- 16) **That the correspondence from Julie Bottos, SCS Consulting Group Ltd., be received, and further,**
- 17) That staff be directed to do all things necessary to give effect to this report.

CARRIED

**23. TENDER AWARD OF 081-T-13 ROAD
RECONSTRUCTION OF MAIN STREET MARKHAM
FROM HIGHWAY 7 TO BULLOCK DRIVE (7.12 & 5.10)**

Note: This report has been pulled from the Agenda and will be discussed at a future meeting.

24. STATION LANE PARKING RESTRICTION (2.17)
[Report](#) [Attachment A](#) [Attachment B](#)

Moved by Councillor Don Hamilton
Seconded by Regional Councillor Joe Li

- 1) That the staff report entitled “Station Lane Proposed Parking Prohibition”, be received; and,
- 2) That Schedule “C” of Parking By-law 2005-188, be amended by including the north side of Station Lane, between Main Street Unionville and Eureka Street; and,
- 3) That Schedule “C” of Parking By-law 2005-188, be amended by removing the north side of Station Lane, between 8D & 10 Station Lane and the property line between 12 & 14 Station Lane; and,
- 4) That the Operations Department be directed to install and maintain the appropriate regulatory signs at the subject locations; and,

- 5) That the cost of materials and installation for the traffic signs and pavement markings be funded from capital project # 11305 (Traffic Operational Improvements) in the amount of approximately \$1,000; and,
- 6) That the Parking Control Department be directed to enforce the parking prohibition upon approval of the By-law amendment and installation of the regulatory signs; and further,
- 7) That staff be authorized and directed to do all things necessary to give effect to this resolution.

CARRIED

**25. INTEGRATED ACCESSIBILITY STANDARDS
REGULATION POLICY (5.7)**
[Report](#) [Attachment 1](#) [Attachment 2](#)

Moved by Regional Councillor Gord Landon
Seconded by Councillor Logan Kanapathi

- 1) That the report dated May 27, 2013 “Integrated Accessibility Standard Regulation Policy, Ontario Regulation 191/11” be received; and,
- 2) That Council approve the “Integrated Accessibility Standards Regulation Policy” effective July 1, 2013 (Attachment 1); and further,
- 3) That staff be authorized and directed to do all things necessary to implement the actions set out in this report.

CARRIED

NEW BUSINESS

There was no new business.

ADJOURNMENT

Moved by Councillor Alex Chiu
Seconded by Councillor Logan Kanapathi

That the General Committee meeting adjourn at 10:53 a.m.

CARRIED