



Report to: General Committee

Report Date: June 1, 2015

SUBJECT: Council Auditor General Selection Committee

PREPARED BY: Joel Lustig, Treasurer, Ext. 4715
Kimberley Kitteringham, City Clerk, Ext. 4729

RECOMMENDATION:

- 1) THAT the report entitled “Council Auditor General Selection Committee” be received; and,
- 2) THAT Members of Council be appointed to the Auditor General Selection Committee; and further,
- 3) THAT Staff be authorized and directed to do all things necessary to give effect to this resolution.

PURPOSE:

The purpose of this report is to appoint Council members to the Auditor General Selection Committee.

BACKGROUND:

In April 2015, City of Markham Council directed staff to implement a fully outsourced service model for an Auditor General and retain an Auditor General through an RFP process for a four year contract term.

City staff have prepared a scope of work and deliverables for a Request for Proposal (‘RFP’) for Auditor General Services. The RFP process will be administered as follows:

Release of RFP	Friday, May 29, 2015
Closing date and time	Thursday, June 18, 2015 @ 2:00 P.M. (EST)
Award time frame	September 2015
Estimated Project Initiation	October 2015

The evaluation of Bids (Qualifications, Technical Proposal and Financial Proposal) will be conducted by an Evaluation Team comprised of staff members from the City’s User Departments and facilitated by staff from the City’s Purchasing Department.

As part of the selection process, an interview will be undertaken with Staff members and the Council members appointed to the Auditor General Selection Committee.

BUSINESS UNITS CONSULTED AND AFFECTED:

N/A

RECOMMENDED BY:

28/05/2015

28/05/2015

X



Kimberley Kitteringham
City Clerk

X



Trinela Cane
Commissioner, Corporate Services