



MINUTES
Markham Sport Hall of Fame Board
March 6, 2017
Markham Pan Am Centre

Committee Members

Mayor Frank Scarpitti (6:30)
Regional Councillor Nirmala Armstrong
Councillor Colin Campbell
Paul Cicchini
Ron Anderson
Kelly O'Hanlon
Meg Stokes
Rila Levine
Rukshan Para
Cathy McKnight
Bruce Barnett
Mark Saito

Staff

Stephan Chait, Director of Culture &
Economic Development
Josh Machesney, Assistant to
Council/Committee
Alida Tari, Council/Committee Coordinator

Regrets

Anderson Mendonca
Jason Sheldon
John Collie
Councillor Don Hamilton

The Markham Sport Hall of Fame Board meeting convened at 6:06 pm with Meg Stokes as Chair.

1. ADOPTION OF THE FEBRUARY 6, 2017 MINUTES

The February 6, 2017 Markham Sport Hall of Fame Board meeting minutes were adopted as presented.

2. UPDATE FROM STEPHEN CHAIT, DIRECTOR OF CULTURE & ECONOMIC DEVELOPMENT

Stephen Chait advised the Board about the Sports Link breakfast taking place on April 12, 2017. He indicated that staff will extend an invitation to the Board members, and if interested they would include an item on their agenda. The Board stated that they did not want to be an item on the agenda. There was discussion of the possible conflict with the Board's Markham Sport Hall of Fame (MSHOF) breakfast scheduled for April 4.

Meg Stokes inquired about the status of removing the MSHOF content from the Pan Am Centre's website as was requested at the previous board meeting. Stephen Chait advised that it would be taken down immediately.

Meg Stokes and Stephen Chait advised that they met with the City's Chief Information Officer (CIO) along with Cathy McKnight and Rila Levine, to discuss the MSHOF digital/interactive

plans for the Pan Am Centre and the MSHOF website. It was noted that any hardware, such as digital boards and interactive displays, will need to be shared with other users of the Pan Am Centre, including the City.

There was discussion regarding a proposal to establish a working group composed of representatives from the MSHOF Board and Pan Am City Staff to work towards an agreement re: Operations, Communications, Responsibilities, etc.

Meg Stokes provided an update regarding the proposed MSHOF website. She informed the Board that the CIO was in agreement with the Board's proposal to have the website be content-heavy. The CIO suggested that the proposed website be contracted out to a third party due to the projected workload, as it was determined that the technical requirements envisioned by the Board would be outside the scope of City Staff.

3. MEG STOKES/STEPHEN CHAIT UPDATE ON PRESENTATION TO DEVELOPMENT SERVICES COMMITTEE

Meg Stokes provided a brief update to the Board with respect to the presentation she delivered at February 27, 2017 Development Services Committee on behalf of the MSHOF Board. She advised that the presentation was well received by Members of Council. Paul Cicchini, Bruce Barnett, and Regional Councillor Nirmala Armstrong all agreed that the presentation was very clear and to the point, and the Development Services Committee appeared to be impressed by the presentation.

4. BREAKFAST MEETING WORK SCHEDULE AND PLANS - SCHEDULED FOR APRIL 4

There was discussion regarding whether it would be more advantageous for the Board to have the MSHOF breakfast moved early into March. Mayor Frank Scarpitti suggested holding the event on Tuesday March 21, 2017 at the Civic Centre. The Board agreed with that suggestion, and Stephen Chait confirmed that he would go ahead with drafting the invitations, and making arrangements for room booking. It was noted that the invitations need to be sent out tomorrow (March 7, 2017) given the event is only two weeks away.

5. NEXT STEPS FOR BUSINESS PLANS

There was no discussion on this matter.

6. NEW BUSINESS

No new business was introduced.

ADJOURNMENT

The Markham Sport Hall of Fame Board meeting adjourned at 7:37 p.m.